

Fayette County Board of Health

Meeting Minutes

February 23, 2021

5:30 P.M.

Board Members Present: Dawn McDaid M.D. (call-in), President, Joe Wills, Kris Luster, Brad Dunn, D.M.D, Sandra Albright (recorder), Julie Aderman

Others Present: Melissa Storck, Administrator, Heather Jackson, Elizabeth Washburn, Lauren Wasmuth, Jodi Smith call-in, Kiley Depew call-in

Absent: Glen Skow M.D., Beth Hoffman, L.C.P.C., Jennifer Waggoner

Call to Order

The Fayette County Board of Health met on February 23, 2021 at Fayette County Health Department. McDaid moved to call the meeting to order at 5:30 P.M.

Quorum

A quorum of 6 members are present

Prayer- Melissa Storck

Minutes

Dawn McDaid has entered a motion to accept the minutes of November 13, 2020 meeting. Dunn seconded the motion. All were in favor: none opposed. Motion carried.

Those Wishing to address the Board- None

Unfinished Business- Welcome Joe Wills to the Board of Health

Administration Reports

Contact tracers are now being used more for vaccination for COVID-19.

We have been able to hire new people since we are billing for the administration of the COVID-19 vaccine.

Budgets showing profit for the beginning of the year with the ability to bill for the administration of the COVID-19 vaccine. 502 fully vaccinated and 2,252 vaccines administered thus far.

Working on implementing EMtrack self-scheduling software for COVID-19 vaccine clinics.

Also, waiting to get an increased allocation of the COVID-19 vaccine to allow for Cains and the hospital to dispense doses to help take some of the labor. With a goal of 10,000 vaccinated within 6 months.

Public Health reports: Presented by Melissa Storck for Courtney Sapp, RN Public Health Supervisor

- From January 9 to February 9th we have administered 1,035 COVID vaccines
- We have hired 2 per diem RNS to help with vaccination clinics
- Our COVID Taskforce, investigators have been helping with vaccination clinics also since daily new cases have dropped

Total Immunizations

- -January 2021: 213
- -December 2020: 218
- -November 2020: 451
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Total Labs

- -January 2021: 54
- -December 2020: 40
- -November 2020: 25

Communicable Disease Totals	2019	2020
Campylobacteriosis	5	6
Chlamydia	52	42
Cryptosporidiosis	4	3
Gonorrhea	14	17
Hep B, Chronic	0	1
Hep C, Chronic	6	7
Histoplasmosis	4	2
Lyme Disease	1	1
Potential Rabies Exposure	1	4
Salmonella	5	7
Shiga toxin-producing E.Coli	1	2

PHEP/EMA Reports: Presented by Melissa Storck

Emergency Response- Kendra Craig Director; Presented by Melissa Storck

- Emergency Operations Plan to be submitted February 28, 2021.
- Personal Thank you from IEMA Director Alicia Tate-Nadeau congratulating Fayette County for the efforts in the COVID Response. She spoke highly of our actions and thanked us for our service.
- Chosen to be a distribution site with the Department of Ag / Dr. Sandy Gilmore for Animal Rescue/Shelters
- 24/7 Call down conducted in 11 minutes.
- Presented to the Great Fayette Chamber of Commerce
- Purchase of 2018 Ford for EMA Response Vehicle, \$21,400.

Financial Reports: Presented by Kiley Depew

Account Balances	
Checking	\$458,789.76
Savings	\$16,586.66
Investments Fayette County Bank	\$400,000.00
Investments Dieterich Banks	\$250,000.00
FNB Employee Scholarship Fund	\$2,031.40
FNB Employee Canteen Fun	\$740.23
Total Account Balances	\$1,128,148.05

Profit & Loss Statement as of 01/31/2021

			Dec '20 - Jan 21
	Income		
	301.00	· Property Taxes	10,713.31
	330.00	· Intergovernmental Revenue	10,062.33
	334.30	· Grants - State of IL	123,038.39
	336.30	· Grants - Federal	210,103.18
	345.00	· Charges for Services	8,948.12
	345.11	· Federal Government Revenue	131,377.58
	345.12	· State of IL Charges-Medicaid	22,311.03
	345.13	· Private Pay Billing	68,574.47
	361.00	· Interest	5.17
	364.00	· Contributions /Memorials	135.00
	370.00	· Misc Income	207.23
	Total Income		585,475.81
	Gross Profit		585,475.81

		Expense	
		400.00 · Salaries	230,336.11
		401.1 · Fringes	65,715.28
		410.00 · Maintenance Building	6,568.00
		420.00 · Telephone Expense	3,578.81
		421.00 · Utilities Expense	1,066.04
		422.00 · Rental Expense	1,162.82
		423.00 · Travel and Seminar Expense	6,141.44
		424.00 · Postage Expense	216.15
		425.00 · Publishing and Printing Expense	315.00
		426.00 · Accounting and Audit Expense	890.00
		427.00 · Computer Services Expense	1,305.00
		430.00 · Other Professional Expense	54,778.64
		432.00 · Grant Billing & Pass Through Ex	21,690.64
		434.00 · Dues & Subscriptions	279.00
		436.00 · Medical Expense	21,567.45
		455.00 · Office Supplies	7,246.66
		462.00 · Program Supplies	6,120.95
		463.00 · Vaccine Expense	2,834.68
		476.00 · Misc Expense	3,835.18
		494.00 · Equipment Expense	2,659.96
		Total Expense	438,307.81
	Net Income		147,168.00

COVID-19 Mass Vaccination Grant

- One-year grant (December 1, 2020 – November 30, 2021) to support local health departments in conducting mass vaccination clinics.
- Possibility of yearly grant renewal and additional funding

COVID-19 Vaccine Administration Reimbursement

- Medicare, Medicaid and private insurance companies will reimburse for the vaccine administration.
- Vaccine administration for those that are uninsured will be roster billed through the Health Resources & Services Administration.

Environmental Reports: Presented by Jodi Smith

- Food permits issued total 0
- 134 permit applications mailed on January 27th similar to last year
- Inspections total 19
- Follow-up inspections 0
- Pre-openings 0
- 0 Complaints
- Tanning a body art 0 total
- Private Sewage permits total 73 for 2020
- Total of 73 septic permits issued for 2020, 2019 reached 51, and 2018 is 43
- Portable water well permit total 4, wells constructed 9, 9 inspections, and 3 private water samples.
- 0 number of mosquito and bird submissions for West Nile

Family and Clinical Services: Presented by Heather Jackson

Active WIC clients 2020 average of 525. Starting January 2021 with 531.

Genetics possibility of moving to in-person clinic starting May.

WIC appointments are still done over the phone only with a 93 percent productivity rate for January.

Doula has a new hire starting February 22nd. Births and groups are virtual only.

Lead screenings are at 8 in January leading from 3 in December. We have two active lead cases in January.

Doula case load caseload for November 14 with completed visits on 33. Caseload for December 14 with completed visits of 27. January caseload 9 with completed visits of 23.

HFI caseload for January 31 with completed visits at 61. November caseload 32 and completed visits at 63. December caseload 34 with completed visits of 62.

FCM phone visits only with a phone review in January. 4 corrective actions all related to documentation out of 49 areas.

Challenges

COVID restrictions

- Clients want in-person visits
- Client phone numbers change frequently
- Staff quarantines

Staff Changes

- New Doula hire

Moving forward

- Plans to outreach- sending packets to physicians, hospitals, and other community programs
- Better communication- weekly meetings
- Better organization- updating spreadsheets, reports, and keeping up on screens.

Home Care: Presented by Elizabeth Washburn

Home Health QAPI Report:

10/01/2020-12/31/2020 Patients Served: 98

Falls:

5 total, 3 with injury and 2 without injury

Common reason improper use of assistive devices and rolling out of bed.

Interventions: Patient and caregiver education and reinforcement of assistive devices as well as proper bed height

Infections: 3 total; 2 UTI and 1 wound infection. Patient and caregiver education and reinforcement of proper perineal care and proper catheter care maintenance including prompt emptying of bag

Patient and caregiver education and reinforcement of proper wound care techniques including hand hygiene

Rehospitalizations: 18 total admissions: percent for quarter is 18%; down from 32% last quarter.

Monthly Rate: October 15%, November 9% December 6%. 15.8% is national average.

Most common reasons included COVID-19, COVID pneumonia, pneumonia, AMS, Wound infection, Spinal abscess, Osteomyelitis, Gastric outlet obstruction, DVT, Crohn's Disease, Sepsis, Dehydration, and COPD exacerbation

Interventions: Patient and caregiver education and reinforcement of Covid-19 precautions as well as coughing and deep breathing techniques. Offer Covid-19 vaccine to all patients and their families

McDaid entered motion to approve Home Health QAPI report, carried by Dunn and seconded by Aderman. All were in favor; none opposed. Motion carries.

Hospice QAPI Report:

10/01/2020-12/31/2020 Patients served 17

Falls: 1: SH 12/23/20 rolled out of bed, was able to rise and ambulate with no complaints of pain.

Patient and caregiver education and reinforcement of safety and precautions and encouragement to utilize the offered hospital bed.

Infection control: 0 infections; Continue all infection control education and conservative use of Catheters.

Spiritual Care: 5 surveys returned: 5 was the total number of caregivers that reported the **right amount of support.**

Dunn moved to approve, carried by Dunn, seconded by Aderman. All in favor; none opposed. Motion carries.

- 52 referrals in December 2020 from 26 in October.
- Working to improve our scores to improve the quality of our agency
- Starting with the lowest scoring HH Quality Measure; Improvement in Management of Oral Medications. The national average is 77.6% and our agency is at 62.9%
- We previously did a basic medication reconciliation at admission.
- Our action plan for improvement will include:
 - A more in depth medication reconciliation with patients at admissions including asking the patient if they are able to read the label, where they keep their medications, how they get their medications from the pharmacy, and how they remember to take them at the appropriate times
 - Education provided to the clinicians in regard to how the scores are actually calculated so that they will score the patients more appropriately at admission and discharge
 - Handouts given to staff to be able to keep on them while doing admissions that provides coding tips

Updates

Home Health moved from the 20%/80% RAP from 2020 to 0%/100% No pay RAP with requirement of the RAP being submitted within 5 days of the start of the 30-day episode. This is to prepare us for 2022 Notice of Admission (NOA) which payments will be penalized 1/30th of the total final payment for each day the RAP is late past 5 days.

Exploring options of utilizing LPNs for PRN staff to help with busy days and to assist the RNs on-call.

Motion to Approve Staff Reports:

Entered a motion to approve staff reports as presented, motion made by Luster and seconded by Albright. All in favor: none opposed. Motion carried.

Close session- not needed

Adjournment

Luster entered a motion to adjourn at and Dunn seconded the motion. All were in favor: none opposed. Motion carried.

Next Regularly scheduled Board of Health Meeting will be May 18th, 2021 at 5:30 in Health Department classroom.