



Fayette County Board of Health

Meeting Minutes

May 17, 2022 at 5:30 P.M.

Members Present

Joe Wills
Katie Hayes
Julie Aderman
Pam Parrish
Tom Goodell

Present Via Audio

Glenn Skow, M.D.
Kelli Blank

Members Absent

Jenny Waggoner
Beth Hoffman LCPC
Joe Schaal

Staff Present

Kendra Craig- Administrator
Lacie Donaldson-Administrative Assistant
Allison Satterthwaite- Public Health RN
Supervisor
Kiley Depew- Director of Finance
Heather Jackson- Director of Maternal &
Child Health
Elizabeth Washburn- Director of Homecare

President J. Wills called the meeting to order at 5:37 p.m. Roll was called and a quorum was confirmed to be present.

Minutes of March 15, 2022

J. Wills asked for a motion to accept the minutes as submitted. K. Hayes carried the motion, J. Aderman seconded the motion. All were in favor: none opposed.

Those Wishing to Address the Board

None

Old Business

None

New Business

Outstanding Bill with C.E.F.S

K. Depew presented the outstanding bill for C.E.F.S. C.E.F.S has refused to pay a portion of their bill because their fiscal year ended. The board agrees that C.E.F.S will be responsible for payment. C.E.F.S will pay per service until the total bill is paid. Once back payment has been paid in full they can return to utilizing the voucher system.

Coroners' Office Relocation

J. Wills and K. Craig stated that the coroner would like to relocate his office to the Health Department. J. Wills stated that this is a County Board issue.

Staff Reports

Administrative Report

K. Craig provided update on the painting progress. Homecare is still in process of being painted. Employee of the month: March- Loralyn Valencia, April- Tony Hicks, May- Kerri Patterson. K. Craig stated that she had went to the Finance Committee to ask for ARPA funds for a new roof on the West shed. This was denied at the time and the Finance Board asked for more bids and an architect. The HIPPA room is severely leaking. Pictures were sent to J. Wills of the HIPPA room. J. Wills stated that with or without ARPA funds the project to replace the roof will need to be completed. J. Wills stated that the West shed project will be put on the agenda for the next meeting. If there is a need for a decision sooner, we will schedule a 48-hour notice meeting. K. Craig stated that we have resumed recognition days and the days celebrated this quarter were Doula, Administrative Professionals Day, Nurses Day. K. Craig stated that B. Hoffman will not be returning for another term on the Board. Dr. Glenn Skow M.D., J. Aderman, J. Waggoner will be serving another term ending on 6/2025. We will be looking for someone to replace B. Hoffman's position.

Home Care Report

E. Washburn stated that 92 patients were served by Home Health this quarter. 3 patient falls reported. 2 with injury and 1 without injury. 2 patient infections. Re-hospitalizations totaled 18. 16 patients were served by Hospice during this quarter. 10 patient falls reported. 2 with injury and 8 without injury. 0 patient infections. Spiritual care surveys totaled 4. All stated that the right amount of support was provided. E. Washburn presented Home Health and Hospice financial data for FY 22. No staff changes this quarter.

Motion to Approve QAPI report for Home Health and Hospice

J. Wills asked for a motion to accept the QAPI report as required by the state of IL. J. Aderman carried the motion, P. Parrish seconded the motion. All were in favor: none opposed.

Public Health Report

A. Satterthwaite stated that the 4th dose/booster was approved this quarter. We are changing our procedure to allow for indoor Covid-19 vaccine appointments as well as keeping our outdoor drive through clinic times. We have 1 full time Covid staff and 1 part-time staff. The part-time position going through the end of June. Reviewed staff changes in the department. Covid statistics include total deaths of 101. As of last week our rapid testing positivity rate was 8.2% and it is mostly clusters in households. Currently 1 active outbreak. A. Satterthwaite stated that she completed an infection control compliance issue within the county and reported back to the state. Other public health updates included Flu vaccine total 995 for the season. FIT testing is currently 53/100. 17 completed overall with 2 positive results. Hep-B outreach goal has been met and we continue to educate and vaccinate as indicated. Hearing and Vision screenings were completed at Brownstown School District #201 and Vandalia Developmental Preschool Screening. We are also accepting appointments in clinic. A. Satterthwaite explained the Vaxcare system that we are incorporating as well as our switch to LabCorp for reference lab provider. A.

Satterthwaite stated that Fayette County remains a low risk for TB and currently zero active cases

EMA/HR Report

T. Hicks stated that wall mount heaters were installed in the EMA shed. He attended multiple EMA meetings/trainings, Submitted Old Capital, White, Scarpaci, and Reummelin Foundation Grants. We received the White grant of \$500, and the Scarpaci grant of \$3000. Currently still waiting on the other two grants. 2nd quarter EMPG has been approved and the 4th quarter EMPG has been submitted. ARPA funds were approved for a new Mud Buddy Boat Motor (\$9,230).

T. Hicks reported that two employees have been terminated, personnel policy manual is being updated. Personnel files including job descriptions have been updated. On boarded one employee on 2/28 for Homecare.

Financial Report

K. Depew presented the Profit and Loss as well as the profit and loss by department as of 4/28/2022. K. Depew also presented the monthly financial summary graph for Public Health billing, and grant updates. Other Financial updates include grant applications for FY 23 has begun. Comprehensive Health Protection application was approved. Healthy Families Illinois and Preschool Hearing and Vision have been submitted. Currently in progress are Breastfeeding Peer Counselor Grant as well as WIC grant.

Environmental Health Report

K. Craig presented food safety, tanning and body art, private sewage, as well as potable water permit data. West Nile Virus season will be beginning this month. J. Smith will be setting mosquito traps, and testing for West Nile Virus. Larvacide has been ordered for each community in our county. Part-time Health Inspector has been hired to help J. Smith.

Maternal and Child Health Report

H. Jackson stated that in person genetic clinics continue every 2 months, no changes in lead, emergency declaration continues for WIC meaning we will still have to offer no-contact visits until October 12, 2022. FCM continues under same emergency declaration as WIC. Will resume home visits July 1st. Doulas will be going to hospitals to get verbal agreements in place for births. H. Jackson provided statistics for WIC and Family Case Management, Genetics, Lead, Doula and HFI. Currently Doulas have 5 client openings. HFI has 2 openings at this time for clients. We are looking for a Breast Feeding Peer Counselor. Currently there is one applicant.

Motion to Approve Staff Report

J. Wills asked for a motion to approve staff reports. P. Parrish carried the motion, K. Hayes seconded the motion. All were in favor: none opposed.

Motion to Move to Closed Session-Personnel-5 ILCS 120/2(c)(1)

J. Wills asked for a motion to move to closed session. T. Goodell carried the motion, P. Parrish seconded the motion. All were in favor: none opposed.

At 6:52 p.m. Board of Health moved to closed session.

At 7:46 p.m. J. Wills asked for a motion to adjourn from closed session. T. Goodell carried the motion, J. Aderman seconded the motion. All were in favor: none opposed.

Motion to Move to Open Session

At 7:47 p.m. J. Wills asked for a motion to move to open session. P. Parrish carried the motion, J. Aderman seconded the motion. All were in favor: none opposed.

At 7:49 p.m. J. Wills asked for a motion to adjourn from open session. T. Goodell carried the motion, J. Aderman seconded the motion. All were in favor: none opposed.

Next Meeting

Next meeting will be held on August 16, 2022 at Fayette County Health Department Classroom at 5:30 p.m.

L. Donaldson

Administrative Assistant