



Fayette County Board of Health

Meeting Minutes

May 16, 2023 at 5:30

Members Present

Kelli Blank
Pam Parrish
Tammy Sasse
Julie Adermann
Matt Philbrick

Katie Hayes
Glen Skow, MD via
phone

Members Absent

Joe Schaal
Joe Wills
Glenn Skow, MD
Jenny Waggoner

Staff Present

Kendra Craig- Administrator
Kiley Depew- Director of Finance
Allison Satterthwaite- Director of Public
Health
Jodi Smith- Director of Environmental
Health
Heather Jackson- Director of Maternal &
Child Health

Jenna Townsend- Director of Homecare
Beth Riedle- Public Health Clerical
Brianna Randall, Ann Malloy, Kerri
Patterson- WIC Nurses
Susan Timmons- WIC/PH Clerical

President J. Wills was unable to attend. K. Hayes called the meeting to order at 5:35 p.m. Roll was called and a quorum was confirmed to be present.

K Craig introduced new member Matt Philbrick from Ramsey Baptist Church and discussed that Reverend Tom Goodell had resigned from the board in April.

Minutes of February 21, 2023

K. Hayes asked for a motion to accept the minutes as submitted. Julie Aderman carried the motion, Tammy Sasse seconded the motion. All were in favor: none opposed.

Those Wishing to Address the Board

None

Old Business: West shed/ARPA- construction and repairs of west shed started approximately 3 weeks ago. Bathroom is built and plumbing is in and today they started on the new shed doors. They are waiting on the tile/laminate to come in to finish bathroom, hoping the project will be complete next month.

New Business: Kendra Craig stated that like she had mentioned at the previous meeting a different department from the Health Department will be attending the meeting so the board gets a chance to meet the staff. This meeting was WIC turn, Brianna Randall, Kerri Patterson, Ann

Malloy, Beth Riedle and Susan Timmons were present for meeting-Bailey Chambers was unable to attend.

Kendra Craig mentioned as far as a new business the staff celebrated the end of the COVID-1 Declaration on May 11th with a fun photo shoot, picture was posted for board to see.

Staff Reports

Administrative Report

National Doula Day was celebrated on March 22. Administrative professional day on April 26th, and Nurses Day on May 6th staffs names that were honored were listed under the perspective days.

Employee of the month: March Jodi Smith, April Marsha Hipsher, May Danielle Willms

Grants have all been submitted , mentioned that hearing and vision, CHPG, look to get potential increases and Centene-Health Works have requested additional funds.

Andy Metzger interned with the Health Department for 3 weeks and he worked on the distribution on 1,000 doses of Narcan. He thought outside the box and had a distribution day on April 28th to distribute doses to the public. He also visited businesses, chamber of commerce and Soroptimist to get does to community. Left over doses where sent to Bond County to be distributed there.

A full scale drill was held on 5/3/23 after which a hot wash session was held to discuss what works and what doesn't.

Lights- Another bid for replacement of light throughout Health Department to new more efficient LED lights was received. Bid was to replace all lights except the can lights. Ameren has incentives to help with the cost. Bid was for \$9156, Ameren would cover \$5236, leaving a total cost of \$3920 to the Health Department. This is supposed to lower the electric costs. K. Blank questioned the color of the lighting and suggested a softer light option if possible, due to the fact it can cause light sensitivity when it is very bright like the white tends to be. She stated that it can be almost surgical and very overwhelming to people with the light sensitivity. K. Craig said she would ask Ken and will also have the leadership team take a look at businesses that have done these types of replacements to see what they think and if there is other options for the color. K. Craig asked the board if leadership agreed on an option is it ok to proceed with the replacement, K. Blank and T. Sasse agreed.

New Furniture- New waiting room furniture was discussed. K. Craig stated that many of the chairs in the waiting room have the backs breaking as well as the ones in the classroom. The waiting room would be priority and that would like to replace with nicer chairs that will sit up a little taller to make it easier for our older clients to get out of. K. Blank suggested a second hand website she has used. K. Craig stated that they have priced some at Quill for \$350, K. Blank stated that was reasonable and suggested wider width chairs as well. K. Craig states that has been considered.

Home Care Report Jenna Townsend gave report and states that they are up to 22% for 12% on re-hospitalizations and that they have only had 1 fall 7 infections, 5 urinary infections and 2

wound infections from foley catheters. Discussed better education on how to prevent. Also discussed being in contact with nursing homes and assisted living facilities to continue to educate on proper care.

Jenna mentioned they are fully staffed, and have hired Sue Heth as a social worker and Rebecca Sanders as RN Home Care Nurse.

There was a discussion about how they have picked up several patients late and do the intake and set up then they pass a couple of days later and how this hurts the profitability. Due to the fact that there is a lot of expenses to setting up a new patient. K. Blank asked, "What is ideally the length of hospice care" Jenna replied 3-6 months for a profitability aspect. Jenna discussed trying to get out in the community to educate about services offered as well as frequency of visits. K Craig mentioned that a member of the home health staff dressed as the Easter Bunny to go to the Dr. Offices to remind them of the services offered.

Motion to Approve QAPI report for Home Health and Hospice

K. Hayes asked for a motion to accept the QAPI report as required by the state of IL. Pam Parrish carried the motion, Kelly Blank seconded the motion. All were in favor: none opposed.

Public Health Report: Allison presented reported that there has been a decrease in testing and they are testing 2-4 a week. She mentioned that Medicare patients can no longer go to pharmacy's to be tested for free. They have been working through the grant to get the word out that for now we still can test for free and have home tests available. Working to make sure, they get the doses of bivalent used with health works for the foster kids that are required to have it.

Discussed foot care clinic and that they have opened it to 2 day s and it is working well and they are able to get caught up on the ones on the waiting list and it has made it a better system and easier on staff as well.

Lab draws are up and a lab day was held, they had 20 that day and 16 vouchers, most of which has come in to get their labs done. Hearing and vision screenings are over goal of 142 and going to get some back pay for the overages.

Discussed tobacco ed grant and that she met the goal of 2 schools and both have asked her back for next year and the feed back has been positive. K. Blank asked about the program, if it was as an assembly or classes. Allison replied that she worked with 5th and 6th grade classes and that they are 4 sessions. K. Blank asked if it was a slide show or something else. Allison explained that it is a slide show she chose the "Catch my Breath " presentation it was the best for getting the info to those ages, she said Ramsey chose 4 sessions in 1 week and Brownstown did 1 session a week for 4 weeks.

Financial Report: Kiley Depew was unable to attend meeting she was home sick, K. Craig presented, stated that all was looking good most grants are paid up through March. There are no large outstanding balances. The annual year ends on June 30th.

Environmental Health Report: Jody Smith presented stated they had 1 complaint that resulted in a voluntary shut down due to sewer leak. Food permits expired in April and the renewals are down from previous years, expects about 5 more to come in. There has not been as many septic permits for septic's being installed. The area well driller has retired and sold the business there have been no well drilling permits applied for and she hopes there is not anyone out there doing unlicensed work she does not know about yet. As of May 1st can start taking dead birds but that usually doesn't ramp up till it gets hot out.

Maternal and Child Health Report: Heather Jackson presented states reducing genetics clinic by 1, that originally they started with 4 then up them to 6 and now they will be doing 5. Had a conversation with Cardinal Glennon about getting referrals quicker.

WIC emergency declaration has ended and that WIC has 90 days to be back to fully in person, but our WIC has pretty much been doing that so she will just be revisiting with staff on what is required and when it is to be done.

Doula numbers improving and they all have trainings and Melissa will start DONA training.

HFI case load is technically still full/over documentation per what state wants is looking better.

Hired Bailee as the new breast feeding peer counselor and that she is supposed to do 2 visit in the first week a mom gets home. K. Blank asked about why so many stop or find it hard to breast feed. K. Patterson responded it starts at the hospital with not enough support to start off right. A. Malloy said there is also trouble with nipple confusion when they get a bottle and breast. H. Jackson said it is also not enough support at home. K. Craig states they have really pushed breast is best. K. Patterson added that they have seen an increase since Bailey has started.

K. Craig added that 2 staff members were awarded Soroptimist Awards: Jodi Smith and Katie Ennen

Motion to Approve Staff Report

K Hayes asked for a motion to approve staff reports. Julie Adermann carried the motion, Pam Parrish seconded the motion. All were in favor: none opposed.

Motion to Move to Closed Session-Personnel-5 ILCS 120/2(c)(1)

K. Hayes asked for a motion to move to closed session. No closed session was needed

Motion to Adjourn the Meeting

At 7:02 p.m. K. Hayes asked for a motion to adjourn the meeting. Julie Adermann made the motion, Pam Parrish seconded the motion. All were in favor: none opposed.

Next Meeting

Next meeting will be held on August 15, 2023 at Fayette County Health Department Classroom at 5:30 p.m.

R Howard – FCHD Staff