

Fayette County Board of Health

Meeting Minutes

November 17, 2020

5:30 P.M.

Board Members Present: Dawn McDaid M.D., President, John Glennon, Pastor, Kris Luster, Beth Hoffman, L.C.P.C., Brad Dunn, D.M.D, Sandra Albright (recorder), Jennifer Waggoner, Julie Aderman

Others Present: Melissa Storck, Administrator, Heather Jackson, Jodi Smith, Kiley Depew (via telephone), Elizabeth Washburn, Lauren Wasmuth, Kendra Craig (via telephone)

Absent: Glen Skow M.D.

Call to Order

The Fayette County Board of Health met on November 17, 2020 at Fayette County Health Department. McDaid moved to call the meeting to order at 5:31 P.M.

Quorum

A quorum of 8 members are present

Prayer- John Glennon

Minutes

Dawn McDaid has entered a motion to accept the minutes of August 18, 2020 meeting. Hoffman seconded the motion. All were in favor: none opposed. Motion carried.

Those Wishing to address the Board- None

Unfinished Business- Welcome Jennifer Waggoner to the Board of Health

New Business: Staff Reports

Administrative Reports: Presented by Melissa Storck

Moving to tier 3 announced by Governor this afternoon go in effect November 20th.

Update for COVID reports. Implementation of COVID Contact Tracing program. Providing 8 new jobs.

Curbside testing averaging 130 tests with a positivity rate of 25% provided 3 days a week.

Flu clinics totaled 16 in October.

Heather has been promoted to Director of Maternal Child health. Courtney Sapp promoted to Supervisor and over sees COVID Contact Tracing.

Reviewed policy regarding holiday "flex" time. To go into effect January 1st, 2021. Motion entered by Glennon accepts proposal. Second by Hoffman jacket. All in favor; none opposed. Motion carried.

COVID Interim Hazard Pay Policy. Motion set forth by Luster second by Waggoner. All in favor none opposed. Motion carried.

Cell phone policy. Dunn sets forth to accept. Longer Aderman seconds. All in favor; none opposed. Motion carried.

PHEP/EMA Reports: Presented by Melissa Storck

Kendra has been promoted to Director of Emergency Response.

- Ensuring that first responders, hospital, health department, long term care facilities had adequate PPE by maintaining a 30-day supply.
- Continue FIT testing for dentists, first responders and physician offers.
- Emergency Operations plan which also includes:
 - Continuity of Government Plan
 - Continuity of Operations Plan

Financial Reports: Presented by Kiley Depew

Account Balances	
Checking	\$346,050.89
Savings	\$1,004.64
Investments Fayette County Bank	\$400,000.00
Investments Dieterich Banks	\$250,000.00
FNB Employee Scholarship Fund	\$2,031.40
FNB Employee Canteen Fun	\$740.23
Total Account Balances	\$999,827.16

FY 2020 Profit & Loss to date	
Total Income	\$2,329,685.60
Total Expenses	\$2,268,193.35
Net Income	\$61,492.25

FY21 Grant Spending Analysis			
Grant	Award	Total Expenses	Payments Received
Breastfeeding Peer	\$ 26,000.00	\$ 7,433.80	\$ 3,007.92
Body Art	\$ 412.50	\$ -	
Contact Tracing	\$ 550,022.03	\$ 177,533.99	\$ 137,505.51
Covid-19 Crisis	\$ 38,459.00	\$ 38,459.00	\$ 38,459.00
Doula	\$ 172,782.00	\$ 33,827.64	
Family Case Management	\$ 101,000.00	\$ 27,947.35	\$ 5,050.00
Genetts	\$ 69,000.00	\$ 23,776.89	
Ground Water	\$ 3,000.00	\$ 600.00	
Healthy Families Illinois	\$ 203,053.00	\$ 75,090.97	\$ 43,084.80
High Risk Infants	\$ 38,880.00	\$ 11,234.72	\$ 1,467.55
Lead	\$ 11,900.00	\$ 3,920.36	
Local Health Protecton	\$ 64,918.00	\$ 22,802.63	
Preschool Hearing & Vision	\$ 1,001.00	\$ -	
Public Health Emergency Preparedness 10% match	\$ 41,433.00	\$ 12,085.49	
Safe Water	\$ 200.00	\$ -	
Tanning	\$ 400.00	\$ -	
West Nile Virus	\$ 15,222.00	\$ 7,962.77	
WIC	\$ 126,224.00	\$ 37,351.92	\$ 22,276.92
Total Grant Award	\$1,463,906.53	\$ 480,027.53	\$ 250,851.70

Home Health

Total PSR Medicare Reimbursement	\$	853,770.00
Medicare Cost per WS C of Cost Report	\$	578,945.00
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Calculated Medicare Profit based on Medicare Cost Finding	\$	274,825.00
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Hospice

Total PSR Medicare Reimbursement	\$	246,819.00
Total Medicare Hospice Cost	\$	214,617.00
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Calculated Medicare Profit based on Medicare Cost Finding	\$	32,202.00
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- CARE Act Phase 3 \$20 billion of funding available to providers that billed Medicare fee-for-service during the period of January 1, 2019 to March 31, 2020. Our application was submitted on November 4, 2020.

Time Clock Plus has timekeeping measures in place for both management and employees.

- Employees can clock in and out using the WebClock app from phone or desktop
- Managers can see in real time employee hours, approve time off and any overtime.
- Allows employees to split their time between programs
- Availability of detailed reports.
- Right now we are in the trail phase
- Goal is to be up and running by January 1st

Environmental Reports: Presented by Jodi Smith

- Food permits issued total 139
- Inspections total 71- documentation for lack of mask wearing and indoor seating.
- Follow-up inspections 14
- Pre-openings 10
- 1 Complaint
- Tanning a body art 5 total for 2020
- 2 temporary inspections.
- Private Sewage permits total 69
- Portable water well permit total 19, wells constructed 14, 10 inspections, and 59 private water samples.

- 2 wells sealed.
- 2 birds have been submitted for West Nile; both were negative.
- 39 mosquitos tested for West Nile and all were negative.

Family and Clinical Services: Presented by Heather Jackson

Active WIC clients have decreased from 565 in August to 544 in October.

Breast feeding peer contacts were difficult since employee was quarantined most the month.

WIC appointments are still done over the phone only.

Genetics are 13 in October from 20 in August.

Doula's are at 15 with limit of 25 with completed visits of 26 for October. Births are virtual only.

Lead has 3 open cases. Updated training webinar completed.

Challenges

COVID restrictions

- Clients want in-person visits
- Phone numbers change frequently
- Staff quarantines

Staff Changes

- 2 new nurses learning programs
- New role of learning 2 new programs
- 1 WIC clerical left to work at court house

Moving forward

- Plans to outreach- sending packets to physicians, hospitals, and other community programs
- Better communication- weekly meetings
- Better organization- updating spreadsheets, reports, and keeping up on screens.

Home Care: Presented by Elizabeth Washburn

Home Health QAPI Report:

07-01-2020 to 09-30-2020 Patients Served: 92

Falls:

12 total, 9 with injury and 3 without injury

Common reason falling out of bed and lack of assistive device.

Education: Utilizing bed rails or hospital bed, making sure that the patient's bed is at an appropriate height, reinforce use of assistive devices and fall education.

Infections: 1 total; 1 UTI with a condom catheter

Education: encourage fluids and educate on proper peri-care.

Rehospitalization: 29 total admissions: percent for quarter is 32%; up from 25% last quarter.

Monthly Rate: July 15%, August 20% September 13%. 15.8% is national average.

Most common reasons included GI bleed, wound complications, CHF exacerbation, UTI, chest pain, ascites/cirrhosis, sepsis, pneumonia, injury from fall, rhabdomyolysis, renal failure, hypertensive crisis, incarcerated ventral hernia

Educate patients on need to notify nurse at onset of symptoms or change in status, encourage the use of the on call nurse on nights and weekends

Hospice QAPI Report:

06-01-2020 to 09-30-2020 Patients served 11

Falls: 0

Infection control: 0 infections; Continue all infection control education and conservative use of Foley Catheters.

Spiritual Care: 3 surveys returned

Dunn moved to approve QAPI reports Waggoner seconded. All in favor; none opposed.

IDPH Medicare Recertification survey was here 9/22-9/24. Had 4 findings all hazards risk assessment was not updated annually, contractual staff did not have an initial orientation checklist, lacked the required 6 hours of Alzheimer's dementia training within 60 days of hire. All 4 findings were remedied within the following week. The Plan of Correction was completed and mailed to IDPH and are now back into compliance.

Home Health IDPH Medicare recertification survey was here 9/28-9/30 with 2 findings. Occupational therapy did not follow the ordered frequency on the plan of care and home health aides were providing care without an order. Held staff meeting and implemented an audit tool to be used once weekly that will check if orders are being followed. Plan of correction was completed and mail to IDPH on 10/28/2020 it was accepted and now back into compliance.

Motion to Approve Staff Reports:

Entered a motion to approve staff reports as presented, motion made by Dunn and seconded by Albright. All in favor: none opposed. Motion carried.

2021 Holiday Schedule

Motion to approve election day put in motion by Waggoner and second by McDaid. All in favor; none opposed. Motion carried.

Dunn motion to approved set meeting dates. Aderman seconds. All in favor; none opposed. Motion carries.

Close session- not needed

Adjournment

Dunn entered a motion to adjourn at and Luster seconded the motion. All were in favor: none opposed. Motion carried.

Next Regularly scheduled Board of Health Meeting will be February 16, 2020 at 5:30 in Heath Department classroom.