

Fayette County Board of Health

Meeting Minutes

August 18, 2020

5:30 P.M.

Board Members Present: Dawn McDaid M.D., Interim President, John Glennon, Pastor, Glenn Skow M.D. (via telephone), Kris Luster, Beth Hoffman, L.C.P.C.

Others Present: Melissa Storck, Administrator, Heather Jackson, Jodi Smith, Kiley Depew, Elizabeth Washburn, Lauren Wasmuth, Lisa Ketchem, Kendra Craig (via telephone)

Absent: Brad Dunn, D.M.D., Sandra Albright (recorder), Julie Aderman, Jenny Waggoner

**Call to Order**

The Fayette County Board of Health met on August 18, 2020 at Fayette County Health Department. McDaid moved to call the meeting to order at 5:34 P.M.

**Quorum**

A quorum of 5 members are present

Prayer- John Glennon

**Minutes**

Dawn McDaid has entered a motion to accept the minutes of May 19,2020 meeting. Beth Hoffman seconded the motion. All were in favor: none opposed. Motion carried.

**Those Wishing to address the Board-** None

**Unfinished Business-** Welcome Administrative Assistant, Lauren Wasmuth

**New Business: Staff Reports**

**Administrative Reports:** Presented by Melissa Storck

Allison C.P.A. questioned how social security, Medicaid, and IMRF are calculated. Requested administration to follow up with County Administration to clarify and confirm.

McDaid entered a motion to approve budget report, motion carried by Glennon and seconded by Luster. All were in favor; none opposed. Motion carried.

COVID-19 update down nationally, however, local numbers increase. Approximately three thousand people tested, 87 positives, monitoring 19 cases, 65 have recovered, 3 deaths to date, and 3 probable cases.

McDaid stated Bond County has decided to not start the school year until August 31, 2020.

McDaid inquired about COVID-19 testing for schools. Melissa answered the hospital is testing with physician order and explained Fayette County Health Department is working closely with Fayette County schools. Guidance, data tracking spreadsheet has been provided for on-going collaboration.

McDaid inquired if Fayette County offered testing without order. Lauren answered that the IDPH online application for Mobile Testing unit has been submitted and will continue to be followed up on.

Melissa states a new hire for Nurse Investigator/ Contact Tracer will be working on contact tracing, in addition to, testing expansion.

New website redesign is underway to better serve the community and increase education.

New IT equipment and digital phone system funded by COVID-19 grant allowing for COVID-19 contact tracing.

Kris inquired to the amount of COVID-19 positive cases recovering from home versus being hospitalized.

Heather answered we have only had 23 cases since July 1<sup>st</sup>, 2021. 3 have been hospitalized and the rest have recovered from home.

Melissa asked Dr. Skow if there was anything he wanted to add.

Dr. Skow states he spoke with Amy Schaal and lab manager Lisa about offering mass testing. The hospital has a limited number of testing available that will be quickly exceeded. However, they are exploring options.

Dr. Skow states the hospital now has the ability to test 2 respiratory panels within 45 minutes. The previous equipment only had the ability to test one sample at a time within 1 hour. Once sent the state

lab has a turnaround time of 72 hours to 10 days. Rapid testing is only being used for patients being sent out or having procedures.

Melissa stated she would like to use Dr. Skow for our social media platform and marketing for education.

Dr. Skow wanted to state that we are needing to push aggressively for the Flu vaccine.

Melissa states the market salary survey has been completed except her own. States she is hoping with will improve overall quality of organization, implement for all employees, increase moral, and decrease turnover. All Home Health exit surveys confirmed low salary being an issue.

Melissa states moving forward, employee raises will be based on merit and organizations financial performance.

**PHEP/EMA Reports:** Presented by Melissa Storck

Kendra has been promoted to Director of Emergency Response.

- Working with school districts for COVID-19 response.
- Ensuring that first responders, hospital, health department, long term care facilities had adequate PPE by maintaining a 30-day supply.
- FIT testing for dentists, first responders and physician offers.
- PHEP 2021 application was submitted in July.
- Emergency Operation Plan due January 2021.
- Red Cross Service Away Nominee.

Melissa asked what supplies we were lacking.

Kendra states the only supply we are low on is surgical masks.

Glennon requested XL gloves.

**Financial Reports:** Presented by Kiley Depew

<b>Account Balances</b>	
Checking	\$460,062.17
Savings	\$1,004.17
Investments Fayette County Bank	\$400,000.00
Investments Dieterich Banks	\$250,000.00
Investments FNB Vandalia	\$-
Total Account Balances	\$1,111,066.34

<b>FY 2020 Profit &amp; Loss to date</b>	
<b>Total Income</b>	\$1,799,260.99
<b>Total Expenses</b>	\$1,621,619.45
<b>Net Income</b>	\$177,641.54

- Waiting on \$53,000 in payments for grants.
- FY 2020 Expenses billed \$947,273.56 with payments received at \$739,280.66.
- CARES Act Provider Relief Fund was received at the amount of \$77,795.46.
- The Local Cure Program was received at the amount of \$76,823
- Have received 25% of \$550,022.03 of the COVID-19 Contact Tracing Grant.
- Quick books has been implemented.
- Program review for DHS grant on August 11, 2020 and it was passed with no findings.

Glennon inquired about where the additional salaries will be covered once grants run out.

Melissa replied the new hire signed contract with the knowledge that this position is a grant funded position and could terminate once grant funds have stopped.

**Environmental Reports:** Presented by Jodi Smith

- Food permits issued total 135
- Joyce is no longer able to help with inspections. Solutions are being looked at, but has not been decided yet.
- Tanning/Body Art inspections totaling one.
- Private Sewage permits total 50 at the end of July.
- Portable water well permit total 9, wells constructed 8, 5 inspections, and 46 private water samples.
- 2 birds have been submitted for West Nile; both were negative.
- 13 mosquitos tested for West Nile and all were negative.

**Family and Clinical Services:** Presented by Heather Jackson

Active WIC clients are increasing since May

In-person visits resumed June 8th

Home visits are not being done due to COVID-19 per the state emergency plan

Genetics testing via telemedicine through Carlyle. Once scheduled our involvement stops.

Lead screenings are at 23 in July.

McDaid inquired about the lead screening increase.

Heather states it is due to back to school which also contributes to the increase in TB testing.

McDaid questioned back to school immunization clinics. Heather stated they have had 2 clinics.

Foot care clinic was scheduled July. Since, has been canceled due to COVID-19 contact tracing taking priority. However, exploring options since Home Health aide is able to do foot care for any patient that is not diabetic or on blood thinners.

Communicable disease investigations have been taken over by the IPDH interns.

No longer doing paper coupons. EBT cards have been loaded with funds with positive feedback from the community.

WIC nurse internal transfer to Home Health and Hospice.

New hire begins August 31, 2020.

Flu clinics have been scheduled.

**HFI & Doula:** Presented by Lisa Ketchem

HFA Accreditation process is complete with a 4-year accreditation.

DHS site visit for March 26 and 27<sup>th</sup> was cancelled to be rescheduled for FY21.

Kat has returned to full-time Doula.

Home Health completion FY20 benchmark has stayed above 75%.

Low prenatal group attendance due to classes being virtual.

Doula has had 23 referrals for FY20 4<sup>th</sup> Quarter.

Process Improvement:

- Expand Doula services in FY 2021
- Obtain new Doula contracts
- Increase acceptance rate
- Continue to build caseloads
- Team building
- Marketing
- Prenatal group

- Addition of new incentives

**Home Care:** Presented by Elizabeth Washburn

**Home Health QAPI Report:**

04-01-2020 to 06-30-2020 Patients Served: 81

Falls:

8 total, 5 with injury and 3 without injury

Common reason being not using assistive devices, poor transfer techniques and lack of taking breaks when making positions changes.

Education: Coordinate with PT in encourage position changes educations and remind to use assistive devices.

Infections: 2 total; 1 UTI with a suprapubic catheter and 1 wound infection

Education: Educate and encourage proper hand hygiene and keeping the would clean when performing wound care. Also encourage proper catheter care.

Rehospitalization: 20 total admissions: percent for quarter is 25%; up from 22% last quarter.

Monthly Rate: April 6%, May 20%, June 15%, 15.8% is national average

Most common reasons included CHF exacerbation, GI bleed, and UTI but also included Osteomyelitis, Pneumonia, Encephalopathy, Wound Infection, Sepsis, Dehydration, COVID-19, Hyperkalemia, Hypoglycemia, Cellulitis, Weakness.

Educate on when to call the nurses vs going to the ER and notify the agency of symptom onset to try and manage the exacerbation at home

**Hospice QAPI Report:**

04-01-2020 to 06-30-2020 Patients served 18

Falls: 3 total falls- 2 with injuries and 1 without

5/4 (TH) Patient fell out of wheelchair in facility dining area. Abrasion to nose, R shoulder dislocated. Sent to ER, shoulder reduced and sent back to facility. 5/16 (DC) Patient tripped over tote at the foot of bed, lost balance. No injuries noted. 5/28 (DC) Patient was walking, tripped over his own feet and fell. Laceration to forehead and bridge of nose treated in ER and sent home same day.

Common Reason: being tripping over items, altered gait.

Infection control: 0 infections; Continue all infection control education and conservative use of Foley Catheters.

Spiritual Care: 5 surveys returned

100% caregivers reported they received the right amount of support for religious and spiritual beliefs from our hospice team

Continue to offer spiritual care at admission and throughout

Home Health Date:

- For June 55 total served
- Total number of patient visits 418
- Number of referrals 26

Hospice Data:

- Patients served 12
- Total number of patient visits 48
- Total number of referrals is 8

Updates

- Deb Long, RN staff nurse resigned. Position replaced with internal transfer, Jessica Dye, WIC RN.
- Megan Etcheson, HHA and Mackenzie Smith, Billing Specialist have both been accepted into nursing school
- Megan to transition to PRN
- Mackenzie to transition to part time. Exploring options of hiring additional help vs. outsourcing all non-Medicare payments

**McDaid entered motion to approve Home Health and Hospice QAPI report, carried by Kris and seconded by Beth. All were in favor; none opposed. Motion carries.**

Motion to Approve Staff Reports:

Entered a motion to approve staff reports as presented, motion made by Kris and seconded by Glennon. All in favor: none opposed. Motion carried.

**Election of New Officers for FY 202**

Kris nominates McDaid for President, Dunn for Vice President, Sandy for Secretary, and Jenny for County Board Chair. Glennon seconds. All were in favor; none opposed. Motion carries.

McDaid inquires about food being provided.

**Close session**

**Adjournment**

Glennon entered a motion to adjourn at and Kris seconded the motion. All were in favor: none opposed. Motion carried.

Next Regularly scheduled Board of Health Meeting will be November 17<sup>th</sup>, 2020 at 5:30 in Health Department classroom.