

Fayette County Board of Health

Meeting Minutes

August 17, 2021

6:00 P.M.

Board Members Present: Brad Dunn, D.M.D, President, Joe Wills, Julie Aderman, Beth Hoffman, L.C.P.C., Jenny Waggoner, Katie Hayes, Pam Parrish, Dr. Skow M.D. via Go-To-Meeting

Others Present: Kendra Craig, Interim-Administrator, Elizabeth Washburn, Lauren Wasmuth, Jodi Smith, Kiley Depew, Courtney Sapp

Absent: Heather Jackson

Call to Order

The Fayette County Board of Health met on August 17, 2021 at Fayette County Health Department in the classroom. Dunn moved to call the meeting to order at 6:10 P.M.

Roll Call

Present: Brad Dunn, Julie Aderman, Jenny Waggoner, Beth Hoffman, Joe Wills, Pam Parrish, Katie Hayes and Glen Skow.

Quorum

A quorum of 8 members are present

Minutes

Brad Dunn has entered a motion to accept the minutes of May 18th quarterly meeting and July 29th special meeting. Dunn entered the motion to approve minutes from the previous meetings. Aderman carried the motion, Hoffman seconded the motion. All were in favor: none opposed. Motion carried.

Those Wishing to address the Board- None

Unfinished Business –None

New Business

Welcoming of the new Board of Health members Pam Parrish and Katie Hayes.

Public Health reports: Presented by Courtney Sapp RN Public Health Supervisor

We have administered 471 COVID vaccinations from 5/8/21 to 7/30/21.

3/17/21-4/17/21: 2002

4/18/21-5/18/21: 645

5/19/21-6/19/21: 256

6/20/21-7/20/21: 80

We are currently hosting weekly vaccination clinics.

We currently have 1 part-time and 1 full-time COVID investigator. Allison- Public Health RN is also investigating 2 days a week. We are looking to hire a part-time investigator.

Total COVID cases for Fayette County as of 08/10/2021 are 3,322 with a positivity rate of 3.1%.

Dunn questioned the rate of hospitalization for COVID-10. Sapp responded that there were 5 cases hospitalized of the total 67 cases.

Hoffman asked if any of positive cases had been vaccinated. Sapp stated that all the different vaccines have had positive cases.

Kendra Craig then informed the Board that the Fayette County Health Department will be hosting an evening Pfizer vaccine clinic on August 27th to target school aged kids.

Parrish asked if there had been any more information released regarding a 3rd Pfizer vaccine given to people who meet certain qualifications. Sapp responded stated that the CDC has not released any more information regarding it.

Other Public Health Immunizations

Immunizations

- May 2021 : 267

- June : 367

- July : 370

Labs

- May 2021: 51

- June : 51

- July : 85

Foot Care

- June 2021: 30

- July : 15

Communicable Disease Totals: June and July	2020	2021
Chlamydia	11	4
Cryptosporidiosis	1	0
Salmonella	2	0
Gonorrhea	4	3
Cyclosporiasis	2	0

Flu Clinics for October are scheduled. All will be set up as Drive-Thru if possible.

Administration Reports: Presented by Kendra Craig

The Fayette County Health Department will be hosting a celebration for our 45th anniversary. The celebration will include food, give-a-ways, and informational booths about the services the Health Department provides to the community.

Other Updates:

Illinois Colorectal Cancer Alliance to Reduce Mortality and Enhance Screening (IL-CARES) annual FluFIT program.

COVID-19 Contract Tracing-School Nurse

Cyber-security training will be provided October 6

All Staff In-service training will be provided September 22

WPMB-Vaccine education and promotion

Backup System

Lab Day July 10th was a success even though it did not benefit us financially.

PHEP/EMA Reports: Presented by Kendra Craig

Emergency Response- Kendra Craig Director;

EMA Application-submitted-awaiting approval

PHEP Application-Contract signed and approved

Meeting with schools in preparation for school year 21-22

Presentation to the Vandalia Rotary

Chemical Emergency Response Plan

Wills asked if the schools were going to be following the mask mandated guidelines. Craig responded saying none of the schools will be enforcing it.

Financial Reports: Presented by Kiley Depew

Depew starts her presentation by saying the Fayette County Health Department is sitting on an 8 month cash reserve.

Showing a gross profit from December 2019 to July 2020 of \$1,579,267.46 to a gross profit of \$2,639,678.32 from December 2020 to July 2021.

Total expenses from December 2019 to July 2020 are \$1,571,800.53. Total expense from December 2020 to July 2021 are \$2,016,489.77.

For fiscal year 2022 grant awarded amounts are a total of \$1,231,981.73.

The public health insurance aging summary shows an ending balance of \$17,747.63 ranging from 0-90 days.

Environmental Reports: Presented by Jodi Smith

- Food permits issued total 133
- Inspections total 79
- Follow-up inspections 11
- Pre-openings 4
- 0 Complaints
- Temporary inspections total 6
- Tanning a body art 0 total
- Private Sewage permits total plans approved are 45 and installments equal 41
- Inspections total 39 with 2 complaint
- Portable water well permit total 12, wells constructed 12, 11 inspections, 45 private water samples and non-community water samples total 3 all with no complaints.
- 22 mosquitos and 2 birds have been submitted for West Nile virus all were negative.

Maternal & Child Health: Presented by Kendra Craig

Active WIC clients 2020 average of 525. May active WIC clients total 485, June 480, and July 481.

Family case management totaled 200 average cases in 2020. May 2021 active families totaled 176, June 171, and July 169.

WIC appointments productivity for May is 90%, June 81%, and July 79%.

Doula has a caseload of 7 for May, 10 for June, and 14 for July. Completed visits for these months are 19 for May, 34 for June, and 32 for July.

Lead screenings for May are 19, for June 23, and 23 for July. Active lead cases totaled 0.

HFI caseload for May is 26 with completed visits at 65. June caseload 30 and completed visits at 63. July caseload 32 with completed visits of 55.

Updates

- ▶ Genetics
 - ▶ In-person clinic on May 26 saw 5 patients.
- ▶ Lead
 - ▶ Had review –needed some changes to documentation
- ▶ WIC
 - ▶ Emergency declaration extended. More clients coming in for services, but still have to offer no-contact visits.

- ▶ FCM
 - ▶ Will be subcontracting through Bond County. Grant amount lowered.
- ▶ Doula
 - ▶ In-person visits
 - ▶ Births depend on hospital policy
- ▶ HFI
 - ▶ In person visits
 - ▶ Recruiting for both programs going very well.

Challenges

- COVID
- Phone numbers change frequently, making it difficult to get a hold of clients.
- Staff changes-WIC nurse chose not to return after maternity leave.

Moving Forward

- Plan to visit delivering hospitals and local physicians to promote programs.
- Meeting weekly for quick huddles to discuss updates and concerns for better communication between programs.

Wills asked if grants normally subcontract through other counties. Craig informed the board that the grant was submitted a little late and would have got the full amount if it had been turned in on time. Craig goes on to say that when Bond submitted their grant they offered to subcontract with Fayette and Clinton county.

Home Care: Presented by Elizabeth Washburn

Home Health QAPI Report:

04/01/2021-06/30/2021 Patients Served: 112

Falls:

12 total, 10 with injury and 2 without injury

Common reason rising without assistive devices and rising too quickly

Interventions: provide education on disease process limitations as well as assistive device education

Infections: 3 total; 1 UTI- Not Foley catheter related and 2 wound infections. Educate on proper wound care and proper perineal care. Encourage fluids. Educate on timely incontinence care.

Rehospitalizations: 19 total admissions: percent for quarter is 17%; down from 18% last quarter.

Monthly Rate: April 4%, May 7%, June 6%. 15.8% is national average.

Most common reasons included CHF, UTI, Injuries from falls, AKI, Pneumonia, Sepsis, Cardiac Dysrhythmia, Hematemesis, Cellulitis, Stroke, and GI bleed

Interventions: Educate on CHF signs and symptoms and management of the disease, educate on UTI prevention, Educate on fall prevention, Educate on signs and symptoms of disease processes to report to the nurse.

Waggoner entered motion to approve Home Health QAPI report and seconded by Aderman. All were in favor; none opposed. Motion carries.

Hospice QAPI Report:

04/01/2021-06/30/2021 Patients served 15

Falls: 12 total reported falls. 7 with injury and 5 without injury.

Most common reason: rising without assistance, not using assistive devices.

Assistive device education upon admission and review throughout episode. Individualized caregiver education on safety precautions as patient condition worsens.

Infection control: 0 infections; Continue all infection control education and conservative use of Catheters.

Spiritual Care: 3 surveys returned: 2 was the total number of caregivers that reported the **right amount of support**. 1 was the total of caregivers reported **too little support**.

Interventions: Continue to offer spiritual care at start of care and offer again as terminal condition progresses.

Dunn entered a motion to enter Hospice QAPI reports. Aderman carried the motion and it was seconded by Wills. All in favor; none opposed. Motion carries.

Home Health Financials

- Patient's served FY 2021 is 66, FY 2020 is 60.50, and FY 19 is 66.9
- Total number of visits for FY 2021 is 466.1 and FY 2020 432.08
- Monthly profit averages for FY 2021 \$20,842.15 and FY 2020 \$26,967.32
- Profit for Medicare FY for 2021 \$250,105.78 and FY 2020 \$323,647.89
- Number of referrals for 2021 was 31.17 up from 20.92 in FY 2020.

Hospice Financials

- Patients served FY 2020 is 7.83 and for FY 21 8.08
- Total number of visits for FY 2020 47.92 and FY 2021 is 47.75
- Monthly profits averages FY 20 \$9,000.29 and FY 2021 \$7,978.62
- Profit for Medicare FY 2020 is \$108,003.50 and FY 2021 \$95,743.39
- Number of referrals for 2021 4.0 which is down from 4.17 in FY 2020

Updates

Courtney Smith, Homecare Office Assistant, going to PRN CAN due to finishing school.

Has recently hired Bailey Maroon as PRN CAN, advertising for PRN RN, and TBD as Homecare Office Assistant.

Changed from Advacare to Sarah Bush Lincoln (Lincolnland) DME for Hospice in June. This change has went over all.

Motion to Approve Staff Reports:

Dunn entered a motion to approve staff reports as presented. Wills carried then motion and it was seconded by Hoffman. All in favor: none opposed. Motion carried.

Election of New Officers for FY 2022

Joe Wills was appointed President of the Fayette County Health Department Board

Katie Hayes was appointed Vice-President of the Fayette County Health Department Board

Julie Aderman was appointed Secretary of the Fayette County Health Department Board

Wills entered the motion to approve the new officers. Waggoner carried the motion and it was seconded by Dunn. All were in favor: none opposed. Motion carried.

Vote to appoint New Administrator

Wills entered a motion to appoint EMA Director Kendra Craig the new Administrator of the Fayette County Health Department. Waggoner carried the motion and it was seconded by Hoffman. All in favor: none opposed. Motion carried.

Close Session-Due to Personnel

Dunn entered a motion to go to closed session. Wills carried the motion and it was seconded by Waggoner. All were in favor: none opposed. Motion carried.

Closed session began at 7:20 P.M.

Open session reconvened at 7:40 P.M.

When the open meeting began Brad Dunn offered his resignation from the Fayette County Board of Health effective at the end of this meeting after 20 years of service on the board.

Adjournment

Dunn entered a motion to adjourn Waggoner carried the motion and Aderman seconded the motion. All were in favor: none opposed. Motion carried.

The meeting adjourned at 7:43 p.m.

Next Regularly scheduled Board of Health Meeting will be November 16th, 2021 at 5:30 in Health Department classroom.