Fayette County Board of Health

Meeting Minutes

August 18, 2026

Members Present
Matt Philbrick
Joe Schaal

Pam Parish

Julie Gordon,
Dr. Skow
Julie Aderman
Tammy Sasse
Kelly Blank

Members Absent
Joe Wills

Staff Present
Kendra Craig, Administrator
Kiley Depew, Director of Finance/maternal child health
Jenna Townsend, Director of Home Health/Hospice
Allison Satterthwaite, Director of Public Health and Home Visiting Programs
Rikki Howard-HFI

Others Present
Mack Payne, County Board

J. Aderman called the meeting to order at 5:50 p.m. Roll was called and a quorum was confirmed to be present.

Minutes of May 19, 2026

J Aderman asked for a motion to accept the minutes as submitted. M. Philbrick carried the motion, T.Sasse seconded the motion. All were in favor: none opposed.

Those Wishing to Address the Board

None

Old Business: None

New Business: **N**one

Staff Reports

Administrative Report

K Craig states that we hosted the Home Care Across Illinois summer conference. Recognized were CNAs Casey Willson and Shelby Rowcliff; Breastfeeding Week Olivia Stephens, Breastfeeding Peer Counselor; Finance Day Kiley Depew. Employee of the month for June was Rikki Howard; for July, Brandi Bruno; for August, Kassie Washburn. A new security door

system was installed this past month, and all keys still work; they just had to be reloaded into the system. Cameras were installed in the west shed, and the inventory list was completed. The new IDPH Regional Health Officer visited on 6/23/26. Fayette County is back on the DO-NOT-Pay list due to the auditor reviewing the 2024 audit to see what they have done. It is expected to be completed around December 15th, and then it will have to be reviewed. No payments will go out until the review is done, and a letter was requested from the auditor. J wills had K Craig reach out to the heads of programs at the states to let them know that we are continuing to provide vital services to our community. She explained that when we are placed on the DO-NOT-Pay list, we are supposed to stop all activity because there is no guarantee of repayment, but these services are vital to the health and protection of our community, so we will continue to serve them. She doesn't feel there will be any problem getting reimbursed once back on the list to pay; she states no one from them reached back out to say stop services. It was discussed that we had a check that came in, payment from January of 2025, that was supposed to be for $65,749.41 for HFI. There was a penalty deducted of $63,342 plus a fee of $15. Allison reached out to see what was going on and found that the county clerk made an error in reporting Mobile Home tax, and the state penalized the county, and FCHD just happened to be the first check issued, and the penalty was taken out of it. Michelle states that it has been corrected, but no reimbursement has been issued at this time, and it could be quite some time due to the no-pay list.

Home Care QAPI Jenna states that they served 53 patients. They experienced 9 falls 7 with injury, 2 without. Most common reason was ambulating without assistive devices and issues with balance. Intervention: educate on consistent use of assistive devices and slow and steady ambulation. There were 3 verified infections all were urinary infections with catheters. Intervention to educate on proper foley catheter cleaning two times a day as needed.

Rehospitalizations total was 12, which is 23% down from 36% from last quarter, an improvement but still high. Monthly rate: April – 12% May- 0% June- 29%, 15% of the national average of patients who have to be readmitted. Most common included UTI, CHF, sepsis injuries, Arrhythmias. Intervention early change and symptoms to report to SN

Hospice served 14 and experienced 2 falls, was one patient, this was at a time when DR. Funnerman was in limbo with his health issues and there was a delay with getting her into long term care du to signing orders. Patient ended up passing before able to get into long term care. most common reason attempting to get up without assistance, lack of appropriate caregivers. Interventions to continue to educate about change in condition, work to coordinate with skilled nursing facility earlier. Hospice had 0 infections, Intervention, continue to educate about pressure prevention and skin breakdown. Provide alternating pressure pads to all patients. Spiritual care had 5 surveys returned all reported right amount of support. Interventions continue to offer as changes occur. Offer for family support during final days. Finances in the positive for the year hospice is showing profit for year as well the length of stay is improving now up to 60+ days

Updates Hospice in-service completed, great response from FCH LTC regarding hospice services, we remain the main source of care. Dr. Funnerman has retired due to health, all patients have been permanently moved to other providers. Continuation of physical therapy with

Gateway continues to go well, as well as speech therapy with Jaclyn Nelson and occupational therapy with Lacey Glynn both now employed with the health dept. Held community medical equipment give away with our surplus of equipment. Home health and hospice moratorium has no effect on use since we are already established. Jenna and Lisa attended Illinois Hoe care and Hospice Council regional meeting on July 9th to discuss proposed rule changes for hoe health and hospice proposed changed including: CMS increasing home health and hospice rate 2.4% previous was decreased 3% so improvement but not what it was 5 years ago. Negative impact on reimbursement related to the outpatient services after HH discharge, can impact use for patients who have repeated surgeries like knee, hips or cardiac surgeries. Palliative care discussed as an add on to home health, still a gray area so not something we will be doing yet.

Motion to Approve QAPI report for Home Health and Hospice

J. Aderman asked for a motion to accept the QAPI report as required by the state of IL M. Philbrick carried the motion T. Sasse seconded the motion. All were in favor: none opposed.

Public Health and Home Visiting Report: Allison states that immunizations are up and seeing back to school immunizations. State had IDPH VFC audit, passed with flying colors. There was a potential rabies exposure to 4 all received PEP after exposure, 1 bat, 1 dog out of county and 2 racoon bites.

Lead has 6 active cases. Has done outreach at YMCA Healthy Kids Day, Interagency Council, and faxed new guidelines to the provider offices. New guidelines started in July, testing all kids annually for the first 2 years of life, then screening questionnaire annually for 3-5 years.

HFI Advisory Board Update: FY27 IDEC HV/Doula enhancement grant was approved. FY26 final participation satisfaction survey results reviewed with the board; areas are in the green and good feedback received from families. Several areas have changed throughout FY26 based on the family feedback, such as keeping parent group and party times late afternoon/early evening to help with work hours and transportation. Advisory question reviewed: How else can we obtain feedback? Allison reported participant feedback is obtained with surveys, random phone check-ins from supervisor, during home visits, and at events. The board has no recommendations for change to current practices, Feedback seems to be coming in well and are satisfied with how feedback is obtained and being used.

FY27 staff satisfaction/equity plan updated, results reviewed with the board for focus areas. CQI project completed well child check PDSA cycle #3, FSS supported caregiver by attending WCC with mom: successful, mom thanked FSS for support.

HFI accreditation site review update: panel response is due in a month, it is almost all submitted to the HFA TA then will go over it with director to finalize before submitting it to the review board.

Parent Group: May 8 families 28 people outside play theme, June 11 families 48 people water theme, July 12 families 48 people water theme. Combined HFI doula participant only parties: May Mother's Day 13 families 53 attendee's mommy and me pics, bouquets and hat making, June Father's Day 3 families 12 attending daddy and me pics and PCA, July 5 families 19

attending PCA foam party. J Schaal asked how we get the invite out to the people, Allison explained that for participant only parties the participant is handed an invitation at their home visit or it is mailed out, they are also sent reminder messages. For the community parent group- flyers are put up throughout community, on social media, and flyers in WIC offices as well as a copy given to each participant. Reminder messages are sent, too.

Allison reviewed the FY26 final Data Summary Report, great work by HFI team, meeting caseload and continue to meet caseload in FY27 so far. Continue to work with WIC on referrals, using screening tool to evaluate priority population. Allison is using the HFA Entrance to Exit spreadsheet, Supervision log spreadsheet, and the Tools Tracker spreadsheet to help track deliverables and HFA requirements. Some Visit Tracker reports are being used to help meet IDEC and HFA deliverables, as well.

Doula Advisory Board Update: staff update: Emily continues required Doula trainings staff. All doulas completed a 6 week, once a week Doula bereavement training. FY27 changes: 100% IDEC grant funded, Doula supervisor 100% doula supervisor starting 7/1/26.

Outreach interagency council, YMCA Healthy Kids Day, June prenatal group: 1 attendee, very positive feedback from the attendee that will be used for future prenatal groups; July Breastfeeding photo shoot: 8 attendees.

Doula final FY26 ISBE Update: attended 100% of births this quarter. Had several graduate off of DHS case load this quarter.

Motion to Approve HFI Advisory Board Report and Doula Advisory Board Report

J. Aderman asked for a motion to accept the HFI Advisory Board Reports. J. Schaal carried the motion T. Sasse seconded the motion. All were in favor: none opposed.

J Aderman asked for motion to accept the Doula Advisory Board Report. J. Schaal carried the motion T. Sasse seconded motion, all were in favor: none opposed.

Financial Report: Kiley states showed a income of 1,911,989 expenses off 1,803,890 leaving a profit of 108,099. Lower that past but still good. Discussed no pay as well J Scall asked will we start getting paid 60 days after review then K Craig said it will depend on the state. With money still out for grants we will not be getting it anytime soon due to the no pay, states for now there is a surplus to operate.

Gants for next fiscal year, breastfeeding awarded amount only shows first quarter typically see 2nd 3rd and 4th awarded in September but with the no pay it will be later cause no money is awarded or contracts signed till back in good standing. Discussed that with insurance aging out summary there is only 33 in the 121+ category K Craig states that is due to a phenomenal job of Kiley and at is is huge to have it that low.

Maternal child health, New dash board for BBO will be released on 8/17 and staff has been trained on it. Health works numbers are increasing Kayla as been doing them by herself but with

the increase Brandi has been helping out. Genetics saw 462 screenings no referrals. WIC assigned case load goal is 90% we are currently at 72.38% with a caseload of 570 assigned with goal not met program staff will follow the outreach plan activities to promote and educate the community on the benefits of WIC. Working to see about a giveaway example giving a ticket when you come to your appointment attend so many get a prize there has been a lot of no shows with it being summer.

Breastfeeding peer counselor contract goals are exceeding the goal and have 28.7 % exclusively breastfeeding and breastfeeding infants are at 61% working with doula to help increase the contact goal 1st contact is to be made soon after mom delivers working to let BFPC know when mom is going to hospital to deliver. Made first visit to hospital this week hasn't been doe for years and it is nice to be doing them again. She is still waiting to take once it is available.

Environmental Health Report: K. Craig presented report states that she is glad to say this will be the last time she has to make this report. The new Environmental Health Director Chris Leidel LEHP was hired and will start on Sept 30th.. He will split his time with Fayette and Bond county since both were looking for one he will be 60% Bond and 40% Fayette. Tony will continue to hand food inspections and is doing amazing job. IDPH had food review and Tony was amazing there were only 2 small errors and they were where Jodi forgot to sign. Chris Howard was hired part time to do Tick Drags and West Nile. With both Tony and Chris this will help allow the new director in Fayette County which is why he is 40% for Fayette. K Craig will continue to fill in as needed for wells and septic. There were 8 well permits 4 wells installed, 10 septic permits and 10 installed 1 septic complaint has to go out to see if it was corrected. 4 Tick drags were conducted and submitted. West Nile virus training was completed on 7/28/26 and 8/1. West Nile one batch tested with no positives. There were no tanning or tattoo inspections. There were 41 restaurant inspections, 1 complaint (Ponderosa), and 5 temporary food applications. Mosquito Dunks were placed in Ramsey, Farina, St Peter and Brownstown.

Motion to Approve Staff Report

J. Aderman asked for a motion to approve staff reports. K Blank carried the motion, T. Sasse seconded the motion. All were in favor. None opposed.

Motion to Adjourn the Meeting

At 6:38 p.m T Sasse asked for a motion to adjourn from open session. M. Philbrick carried the motion. K. Blank seconded the motion. All were in favor: none opposed.

Next Meeting

Next meeting will be held on November 17th 2026 at Fayette County Health Department Classroom at 5:30 p.m.

R Howard – FCHD Staff