



Fayette County Board of Health

Meeting Minutes

August 19, 2025

Members Present

Joe Wills
Tammy Sasse
Pam Parrish

Julie Gordon
Julie Aderman
Dr. Glen Skow
Matt Philbrick
Joe Schaal

Members Absent

Kelli Blank

Staff Present

Kendra Craig- Administrator
Jenna Townsend-Director of Home Care
Jodi Smith- Director of Environmental Health
Allison Satterthwaite-Director of Public Health and Home Visiting
Rikki Howard-HFI

J Wills called the meeting to order at 5:39 p.m. Roll was called and a quorum was confirmed to be present.

Minutes of May 20, 2025

J Wills asked for a motion to accept the minutes as submitted. J. Aderman carried the motion, M. Philbrick seconded the motion. All were in favor: none opposed.

Those Wishing to Address the Board

None

Old Business: None

J. Wills asked that K. Craig to contact the roofer to do a walk the roof just to make sure there is no damage from the spring storms sometime in September or October. K. Craig said she would get that done.

New Business: K Craig states that she would like to ask the board to be able to get bid to have water and electric ran to the HFI shed. She states that they store items out there and have parties and are having to run cords and hoses across the lot and don't have enough pressure to run water toys once hoses are ran across lot. Several members were in agreement to start getting bids.

Staff Reports

Administrative Report

K. Craig states that Shelby Rowcliff and Casey Wilson were recognized for National CNA week. Floors were waxed in June and they stated they did not need to do the laminate wood floor because they didn't need it. She gave a shout out to Crystal who does the cleaning. All Staff has been CPR training through a MRC grant. Wrights Counseling has been here a few times for conflict resolution and communication. It was well received by staff. Kendra will attend IAPHA conference Committee in September.

Employee of the month June: Ann Malloy, July: Beth Cox

The door on the west side of building has still not been replaced she states that she has contacted the contractor and he said the door still needs painted then installed. The door is sticking really bad and hoping to get that replaced soon.

Rhonda Andrews, FCHD administrator 2008-2018 passed away unexpectedly and a memorial in her honor was sent to the Colon Cancer Foundation.

K Craig states that she has been in contact with Audibel Hearing who used to provide services out of the hospital for seniors to check and clean hearing aids. The hospital has since got an audiologist and will no longer allow Audibel to come to the hospital. They would like to rent a lab room at the health dept to provide low cost services to the public. They are willing to pay and would be preset dates. K Craig asked what everyone thinks is a fair price to charge. She said she thinks it would be a good service to offer our older population J. Schaal agreed he agreed keep it a low cost so it can help with foot traffic and if they can do the marketing it would help market the health dept as well. J wills asked if there is any problem with being exclusive or is this something we can offer to others if they came and asked. We would want to fair and allow for others as well. K Craig states he was thinking \$100 a day and that they would have to operate during health dept hours and schedule. J Schaal said it is something we should pursue. J. Wills said that sounds good as long as we can be fair and offer to others on a case by case basis.

IDPH Director Sameer Vohra is visiting all of the health depts in the states and was planning on visiting this Friday but has rescheduled for some time in September since he was attending the conference in Springfield.

Home Care QAPI Jenna states that they served 59 patients. They experienced 15 fall 7 with injury, 8 without. Most common reason was lack of caregiver, getting up without assistance, getting up too quickly. Intervention, educate on the need for caregivers, educate on slow position change, educate on waiting for assistance There were 7 verified infections all 7 were urinary infections 6 were foley catheters. Intervention to educate on proper foley catheter care and educate on symptomatic UTE's with foley catheters

Rehospitalizations total was 17, which is really high especially for this time of year. Most common included UTI, weakness, CHF, cellulitis, A-Fib with RVR, sepsis, pneumonia. Intervention, utilize phone calls to check on changes in patients, which has been received well by patients, educate on changes to report to nurses.

Hospice served 3 and experienced falls, Interventions to continue educate on changing caregiver assistance needs at different stages of progression. Hospice had 0 infections, Intervention, continue to assess skin with every nursing and CNA visit Educate about maintaining skin integrity throughout hospice care. Spiritual care had 3 surveys returned all reported the right

amount of spiritual care. States that it still not looking super profitable but glad to be above water discussed that others are closing and in danger of closing. And we are just glad to not be in the negative. States they had low numbers due to being put a hold on accepting some hospice patients due to issues with approval after them stating they have not received payment and Jenna states they were approved for the hospice application and then was rejected 2 days later. Jenna called Medicare they advised that application was approved and then forwarded to the state, they were advised that hospice could still see patients but pay is not guaranteed. They have to wait till next week for the 30 days to be up to be able to contact on status of application. Jenna said it has been hard and they have taken on some home health patient who transitioned to hospice just because it was the right thing but may or may not be paid for services. J. Schaal asked if there were others offering hospice since they haven't been able to offer services, she replied HSHS and Sarah Bush Lincoln and a few private

Motion to Approve QAPI report for Home Health and Hospice

J. Wills asked for a motion to accept the QAPI report as required by the state of IL. M Philbrick carried the motion, P. Parrish seconded the motion. All were in favor: none opposed.

Public Health and Home Visiting Report

Allison states that the FIT grant did end in June but that the state did reach out 2 weeks later and we may be able to offer the fit again. She attended the 2 day IDPH annual infectious disease conference in April

Helped with Shelby county schools hearing and vision. School immunizations are ramping up and flu vaccine is slowly rolling in.

Neighboring counties have seen cases of pertussis but none in our county been educating that the tetanus vaccine does have the pertussis vaccine in it. J Wills asked what pertussis was she said the Whooping cough. Lead is going well and Aubrey has done flyers and education with Healthy Kids day and ROE.

HFI updated equity plan looked at staff retention over the past few years. Had 1 retire, 2 hired and then left for better jobs. 2 more hired and at moment no turn over. As of today Emily will be moving to the Doula position. Staff observations and reviewing documentation, all trainings are UTD. Acceptance rates are looking good. All required info on the DSR report is mostly in green items in red are from previous employees no longer her so can't be fixed. We have seen an increase in participants under the age of 21. Staff has worked hard to get documentation up to date and reports looking good. MOU is signed with DCFS. Accreditation looks to be pushed back from September to possible December but all info is reported and no need to update unless staff changes.

Doula increased funding for FY26 all positive feed back on participant surveys ISBE review pending, had 12 participants for the breastfeeding photo shoot in July. Had an increase in births attended. Starting in July doula is funded by DHS and start early there will be some learning with documentation needing to be done different. Staff changes Bailie resigned.

Motion to Approve HFI Advisory Board Report and Doula Advisory Board Report J will

J. Wills asked for a motion to accept the HFI Advisory Report as required by the state of IL for HFI. J. Schaal carried the motion M. Philbrick seconded the motion. All were in favor: none opposed.

J Wills asked for motion to accept Doula Advisory report as required by the state if IL for Doula. P. Parrish carried the motion J. Aderman seconded motion. All were in favor: none opposed.

Financial Report: K Craig gave report for Kiley who was not available to give report. Showed a profit of \$169,740. All grants are back on track after being paid out.

Documentation uploaded to the auditor's portal. J. Wills asked if the county auditor had been in contact, K Craig said yes supposed to be her in September. Most grants have been awarded for the new fiscal year. FCM is now Better Birth Outcomes and say a large increase in that grant.

Genetics is up but we are the lead for the southern region and the money gets dispersed to the other health departments.

Conducts HIPPA Compliance training monthly, either at staffing or email with testing and signing the sheet when complete.

Maternal Child Health, increased caseloads, and creating a direct line with clerical staff, meeting every Tuesday for team meetings, working to stream line internal communication. Have seen increased breastfeeding initiation and exclusivity rate. Talyor is doing home visits and feed back is positive hoping to be able to get back on the hospitals again eventually. WIC review is coming up to review charts and insure proper charting.

Family case management is now Better Birth Outcomes, have had and increase on participants and completed visits. Health works has seen a decrease in case load from 85 down to 60 as kids have been adopted.

Genetics clinics continuing to be held. Lisa from home health is helping with the genetics clinics.

Environmental Health Report:

Jody Smith stated that Tony Wollin is working out well and he is getting comfortable with the inspections. Fayette County Fair and 4th festival, and pride festival had a lot of temporary inspections and permits. They had 1 inspection for tanning and body art. Private sewage and potable water still not seeing a lot of permits due to weather or lack of well drillers in the area. She states private water samples cannot be done anymore unless it is for a new well or illness with the water. There is no other good affordable option to be able to offer that to the community so it is a loss of a service that helped the community.

Found the first positive case of West Nile in the county today just west of wren bridge in Ramsey made a press release right before coming into the meeting bond county had a positive today as well.

Motion to Approve Staff Report

J. Wills asked for a motion to approve staff reports. J. Schaal carried the motion, J. Wills seconded the motion. All were in favor: none opposed.

Motion to Move to Closed Session-Personnel-5 ILCS 120/2(c)(1) n/a

J. Wills asked for a motion to move to closed session.at 6:23. M. Philbrick carried motion P. Parrish seconded motion All were approved: none opposed.

Opened from closed session

Discussion and Possible Action to be Taken Upon Personnel Issues Discussed During Closed Session:

Motion to Adjourn the Meeting

At 7:07 p.m. J Wills asked for a motion to adjourn from open session. Joe Schaal carried the motion, J. Wills seconded the motion. All were in favor: none opposed.

Next Meeting

Next meeting will be held on November 18,2025 at Fayette County Health Department Classroom at 5:30 p.m.

R Howard – FCHD Staff