



Fayette County Board of Health

Meeting Minutes

May, 19, 2026

Members Present

Joe Wills
Joe Schaal
Pam Parish
Julie Gordon,
Dr. Skow
Julie Aderman
Mack Payne, County
Board

Members Absent

Matt Philbrick
Tammy Sasse

Staff Present

Kendra Craig, Administrator

Jenna Townsend, Director Home Health/Hospice
Allison Satterthwaite, Director of Public Health
and Home Visiting
Rikki Howard-HFI

J Wills called the meeting to order at 5:43 p.m. Roll was called and a quorum was confirmed to be present.

Minutes of May 19, 2026

J Wills asked for a motion to accept the minutes as submitted. J. Aderman carried the motion, P. Parish seconded the motion. All were in favor: none opposed.

Those Wishing to Address the Board

Mack Payne introduced himself, and said he was from the County Board and was appointed to attend meetings at the Board of Health. He works as Fayette County Commissioner, and with Scorpio for grants, he said he plans to attend the meetings regularly and is happy to be here

Old Business: None

New Business: None

Staff Reports

Administrative Report

K Craig states that an open house was held on April 30th to celebrate the 50th Anniversary and that there were bounce houses, bubbles, and food. Several from the community attended, and some retirees were able to come back and be a part of it. The paper came and covered it, and gave some nice promotion of the health dept.

K Craig was able to attend a meeting of Health Department administrators to address some concerns in funding for health departments with Senator Tammy Duckworth's staff. She was unable to attend, but only staff members from the Senator's office were able to attend and take concerns back to her.

Ruby Sussenbach was hired as our new director of Environmental Health. She will be starting on May 26th. We celebrated and honored our Doula's Katie, Michelle, and Emily, for National Doula Day.

Allison was awarded the Soroptimist Women Helping Women award at the banquet. Nurses' Day was May 6th by Allison, Jenna, Lisa, Becky, Heather, Kayla, Bri.

K Craig discussed getting a proposal by Prowire. She states that all the electronic locks on the doors are dying, and there are no replacement parts, so we are waiting for a quote to replace the locks on the 7 doors that have them.

Home Care QAPI Jenna states that they served 56 patients. They experienced 4 falls, 3 with injury, 1 without. The most common reason was a lack of caregiver assistance. Intervention, educate on need of caregiver assistance before getting up. There were 2 verified infections both were urinary infections, with catheters. Intervention to educate on catheter care and refer to urology when necessary.

The rehospitalization total was 20, which is up from last quarter. 8 of the 20 were 2 patients. Most common included UTI, CHF, GI bleed, chest pain, respiratory failure, and colitis. Intervention provide patients with written education, make phone calls to patients to access early change in condition.

Hospice served 11 and experienced 0 falls, the most common reason N/A, Interventions to continue to educate about change in condition, report changes to the facility to better coordinate transfers. Hospice had 0 infections, Intervention, continue catheters and wound care education. Spiritual care had 0 surveys returned educate about discharge surveys throughout hospice care. Hearing that most Health Departments are doing poorly financially in home health and hospice and are fortunate to be in the positive even if it is only 4k it's a good thing to be keeping finances to the positive

Updates were recognized as one of the 1319 U.S. News and World Report top-rated health agencies in the U.S. that have exceeded quality of care and patient experience ratings according to the quality and satisfaction surveys. The only other agencies that have received this are from Glen Carbon and Marion. J Schaal asked if funding is based off this award, Jenna replied, unfortunately no. The new hire Kassie is doing great and billing has been accurate and timely and that she has been a great addition to the team. Changes with Rural Health that Dr Funnerman currently off with cancer treatments, adjusting patient and claims accordingly. Mack Payne states he is top notch and it is a shame to hear he is going through this and hopes he is able to get better. Had a hiccup when the physical therapist they were contracted with said he was retiring but would stay for a month. The patients loved him, and after some coaxing and not being able to find a replacement, they were able to talk him into staying.

K Craig states this is a real testament to Jenna and Lisa's people skills because he has not agreed to stay with anyone else. Was able to hire and sign contracts with new social worker Barb Dougherty.

Motion to Approve QAPI report for Home Health and Hospice

J. Wills asked for a motion to accept the QAPI report as required by the state of IL J. Schaal carried the motion J. Aderman seconded the motion. All were in favor: none opposed.

Public Health and Home Visiting Report: Allison states that immunizations are up in April and slowly seeing back to school immunizations coming in. Labs are up. MOU signed with Rural Health here in town in order to be able to give immunizations to under insured patients.

Lead has 9 active cases. Allison covered for Aubrey the first half of the year while Aubrey was on Maternity leave.

HFI Advisory Board Update: FY27 IDEC HV/Doula enhancement grant was submitted April 2026. Doula will no longer be split with ISBE funding like last year it will be in with the new grant that was submitted. Had CHEERS reflective strategies with Jess TA on 2/18/26. Allison provided update for Equity Plan. CQI project around child's well child checks cycle 1 was completed Cycle 2 was coordinating care with provider hearing positive feedback for providers offices. April was Child Abuse Prevention Month with activities were outreach events, social media boosts and wear blue day. Parent groups are going well and getting a lot of attendance been doing break out group with parents after PCA to give the parents some fun interactions without kids. Rikki has been doing those activities, hearing lots of feedback those parents enjoy this. January was canceled due to weather February was winter Olympics theme 25 in attendance. March for seeds of connection, April was super hero theme and 47 in attendance. Spring party was held at the movie theater to give parents a chance to socialize and watch a movie, have popcorn and take home a pizza. There was a give away for all in attendance and door prize of Aldi gift cards, parents state they enjoyed being able to take family to movie and also see how child would handle being at the movies and now they feel more confident to take them again as a family.

Since accreditation review update, 21 out of 27 items have been submitted for review along with spread sheets and data, hearing from TA information look good and have not had to resubmit. Final response is due to TA by mid-September. Staff satisfaction and family satisfaction surveys are being done in 4Q results and will be ready for review at next BOH. They will be used to help with FY27 Equity Plan. Allison asked Advisory Board if there is any area of growth that meets the needs of families we serve, discussed transportation and local opportunities for support in that area. ROE Learning Express contracts with Public Transit to help pay for clients who have used it in the month. P Parish states that Wayne Swafford posted that he will be offering some transportation on his Facebook that he could be one to contact, J Schaal asked about the people who drive the Mennonites around but states most of them are busy just driving them around, P Parish asked if it was public transit that drove the private school in Herrick around is it allowed

with public funds and is that one of the reasons that public transit cancels after people have booked and they say there is no availability. J Wills asked if it could be something to look into partnering with the senior citizen bus or to be able to provide a more frequent schedule or find a system to help with them, that unfortunately it not feasible to provide a route full time for our clients but after Jenna states they are seeing issues with their home health patients as well not being able to make appointments due to transportation and lack thereof it sound like there is a need across the board and can start looking at or working with Shelby County who is who contracts our public transit to see if there are more options. Mack Payne states there may be help through Scorpio with a grant that can help with this issue as well he states he will send the contact information to K. Craig so they can start to work on it together. HFI is at 100% capacity and staff are doing good work, 3Q Data Summary Report was reviewed.

Doula Advisory Board Update: staff update: Michelle is now CLS certification, Emily is starting FANA training and is currently doing the doula book club for her required training. Completed DCFS mandated reporter training. Doula supervisor continues to assess screenings and referrals to determine if a participant will fall under ISBE or DHS funding. Prenatal group in March had 0 participants, 4 signed up and no-showed, next one is planned for June. CHEERS refresher with TA Jess and Bridgette on 2/18/26. Prenatal-focused CHEERS will be offered at a future date.

Outreach events Fayette County interagency, YMCA healthy kids day, outreach to doctors' offices and hospital Anderson Hospital outreach event, they want to partner with Doula for training and to have a badge and have easier access to building when arriving for births.

Doula ISBE Update: 6 signed up with ISBE 14 with DHS, 3 births not attended due did not contact till after one decided not to have doula present for birth but doula was present for support after.

Motion to Approve HFI Advisory Board Report and Doula Advisory Board Report J will

J. Wills asked for a motion to accept the HFI report as required by the state of IL For HFI J. Schaal carried the motion P. Parish seconded the motion. All were in favor: none opposed.

J Wills asked for motion to accept Doula report as required by the state of IL for Doula J. Schaal carried the motion P. Parish seconded motion, all were in favor: none opposed.

Financial Report: K Craig gave report for Kiley who was not available to give report. Showed an income of 1,003,536 expenses of 1,0114,782, leaving a profit of 11,246. K Craig commented that computer services is expensive and that Nathan is great but call him out and it \$75 for 15 minutes, J. Wills states we don't have a lot of options and that he doubts it would be cheaper with anyone else, asked if we have updated computers K craig said yes most had to be updated last year was paid for out of department funds not ARPA, he asked about putting computers on rotation for updates replacement she said we already do that .

Gants for next fiscal year, WIC was decreased a little, BBOC decreased a little after receiving too much last year. Trying to increase public health grant, this was discussed with Senators staff at meeting. Kiley is working to make website ADA compliant and that with that the colors and

back grounds have to be changed to make them more compliant that has been extended to be completed by 2028. J Wills asked about the aging report and is that right K Craig states yes that it is amazing, and that Kiley gets it done and payments.

Maternal child health: Staff changes Taylor Rine resigned position on 3/13/26. Kayla Summann was hired as MCH RN , Sherry Childress hired as clerical and Olivia Stephens as BFPC to replace the positions Taylor held. Program promotions with Cooking with Cam which she prepared nutritional meals with WIC approved foods, and reading with Brandi and Grocery shopping with is WIC approved foods, these videos have really gotten great response and helped with Facebook views, J Scall asked how many, K craig said there has been quite a few and staff shares to get it out to the public more, and that videos get better response than posting. Healthworks is down due to children being adopted or returning home. WIC has average participation of 427.

Environmental Health Report: K. Craig presented report since Jodi has resigned and she is covering till new is hired. Glad the new hire starts next week. 3 wells inspected one pending waiting to hit water. 5 sceptors inspected 6 pending, Kyle Scerena held a IDPH survey on April 6th and barely passed with a 70% squeaked by. There were reports that were not completed correctly when previous was here, and that was most of the reason why score was low, new ordinances that will be in place to help when it is due again in 2 years. Food inspections 36 restaurants inspected in Feb-April. 3 temporary inspections, 3 complaint inspections, J Schaal asked which establishments were the complaints on 2 were Taco Bell and 1 was another Mexican establishment. Inspection materials have been submitted and review scheduled for May 26th this is another review that will not have to be done for 2 years after completed.

Submitted FY27 application for Comprehensive Health protection Grant on April 29th had one tanning inspection and 1 body art inspection, Amber Wille, contracted with LEHP from Clay and Effingham counties had a site visit on the 28th reviewed all septic well and restaurant inspections and signed off. Tony completed a recent tick drag. And went new hire starts she is lined up to do hands on training with some of the local health departments in Effingham and Clay and surrounding area.

Motion to Approve Staff Report

J. Wills asked for a motion to approve staff reports P. Parrish carried the motion, J. Aderman seconded the motion. All were in favor: none opposed.

Motion to Move to Closed Session-Personnel-5 ILCS 120/2(c)(1) n/a

J Wills asked for a motion to move to closed session.at 6:34. J Schaal carried motion J. Aderman seconded motion All were approved: none opposed.

Opened from closed session

Discussion and Possible Action to be Taken Upon Personnel Issues Discussed During Closed Session:

Motion to Adjourn the Meeting

At 6:55 p.m. J Wills asked for a motion to adjourn from open session. J Schaal carried the motion, J Adermnn seconded the motion. All were in favor: none opposed.

Next Meeting

Next meeting will be held on August 18th 2026 at Fayette County Health Department Classroom at 5:30 p.m.

R Howard – FCHD Staff