



Fayette County Board of Health

Meeting Minutes

February 20, 2024 at 5:30

Members Present

Joe Schaal
Kelli Blank
Katie Hayes
Julie Aderman
Matt Philbrick
Tammy Sasse

Members Absent

Joe Wills

Staff Present

Kendra Craig- Administrator
Kiley Depew- Director of finance
Allison Satterthwaite- Director of Public Health
Jodi Smith- Director of Environmental Health
Jenna Townsend-Director of home care
Rikki Howard-HFI

Julie Gordon - phone
Glenn Skow - phone
Pam Parrish - phone

K. Hayes called the meeting to order at 5:35 p.m. Roll was called and a quorum was confirmed to be present.

Minutes of November 21, 2023

K. Hayes asked for a motion to accept the minutes as submitted. K.Blank carried the motion, M. Philbrick seconded the motion. All were in favor: none opposed.

Those Wishing to Address the Board

None

Old Business: None.

New Business: Kendra Craig stated that there was a leak in the shed bathroom from a broken pipe from the extreme cold. The leak has been fixed but they still have to pull up the linoleum to make sure there is no mold under it since it was a big leak. She states that they have installed a return air vent to help prevent that issue in the future. She states that the file room still has mold in it due to the shed roof still leaking. She explained that when ARPA funds were awarded a year ago they had to go through the county architect and get a scope of work and it had to be bid out and had to go through prevailing wage. The previous contractor that had put a bid in before it went through the county building office said that the roof needed replaced, but the county architect stated that it just needed new skylights. This appears not to be the case as it still leaks. There are a small amount of ARPA funds left but it is highly unlikely we will receive any funds from that, and we will have to pay to have roof replaced. K. Craig mentioned that she

has spoken with J. Wills, he looked at finances, and there are enough funds to cover replacing roof and that the file room needs to be taken care of. Risk management has also looked at the roof on the main building and states that it is 13 years old but was not good quality of work and it is leaking and needs to be redone. K Craig asked how the board for input on how they would like to handle it. She mentioned that it is estimated 60k for shed roof and 40k for main building. J Schaal states that he is 100% for getting the new roof on shed and main building. K. Craig states that building and grounds at the court house is supposed to be getting a scope of work so they can get ready to accept bids. J. Schaal states the shed is a must. K. Blank asked what caused the deterioration came from. K. Craig states that it is a 50-60 year old roof. J. Gordon asked if there were any bids yet? K Craig states No, have to wait for the scope of work. J Schaal asked if it was the same architect that said the roof was good. K Craig said yes but we have to go through the county building and grounds. K. Blank asked how old main building roof was K. Craig replied 13 years. T. Sasse asked and if is leaking bad? K Craig states yes that she has had Westendorfs come and patch a couple of areas but we definitely have leaks from it. J Aderman States her feeling is to fix the shed. T Sasse said she agrees that shed and main building should be fixed as well. J Gordon said fix shed immediately and then think about fixing the main building. K. Blank added maybe if we fix both we can get a discount or a better deal. M. Philbrick asked about changing main building to a tin roof if it would last longer and have just one material for contractor to work with. K Craig said it is an option and they can get quotes for both. Julie asked opinion from Kendra as a person dealing with the issues daily. K Craig replied that the ideal situation would be to replace both roofs and be done, and that per the county anything over 20k must have bids and scope of work. Asked if it was ok to start getting bids and to start with shed and go from there. J Schaal made the motion. K Hayes second all in favor none opposed. K. Hayes states she is giving it the green light.

Staff Reports

Administrative Report

K. Craig was happy to announce that HH/Hospice had received a patient satisfaction reward and that she was very proud of their accomplishment. She states that they have received the 350k from the SIPHA grant. She states that they have put in a request to shred the files that are ready to be shredded in the file room.

Employee of the month: December was Ann Malloy WIC Nurse, January was Heather Wollin HH/Hospice Nurse, February Jenna Townsend Home care Director.

Home Care Report

Jenna Townsend gave report and states that they experienced 11 falls, 5 with injury , 6 without. Most common reason was lack of caregiver assistance and not using proper assistive devices. Intervention is to ensure caregivers are present and available during admission and throughout home health episode and ensure patient has appropriate assistive devices. There were 8 verified infections all were urinary infections. Intervention is to educate caregivers on proper foley

catheter care and educate patients on taking urinary medications as prescribed. She states they have updated the information to include picture instructions and it seems to be helping.

Re-hospitalizations total was 13, which is down from previous report. Most common included COPD, CHF, Pneumonia, Respiratory failure, UTI, Hypokalemia, Hyponatremia, wound infection, Cellulitis, renal failure and a-FIB.

Hospice experienced 0 falls. Interventions to continue to educate about fall prevention/assistive device with disease progression. Hospice had 0 infections. Spiritual care had 3 surveys returned all reported the right amount of spiritual care.

Jenna states they are still seeing some issues with billing and they are working with 1 patients and are waiting to get paid. J. Schaal asked if there were any concerns about getting paid Jenna states no it just time consuming. Jenna touched on the importance of length of stay on hospice she states the idea and most profitable stay is 60 to 180 days. Due to high start up costs. Out of 22 patients 11 had less than 10 days of care. 5 were 20-30 days. She stressed that 60-180 are ideal. She states they continue to work with Dr's to try to get the word out and educate on what hospice is and getting care earlier. J Gordon asked if they are marketing and if they have someone dedicated to marketing hospice care, K Craig states the do consistently go to the dr. offices to market services. Jenna states she meets with families all the time to discuss it and that a lot of times they just aren't ready and that they want to exhausts all options before they go to hospice care. T Sasse states that from a providers stand point it is hard to get families to take it for the reason they just want to try all options before they take it. K Blank asked if it can be termed something else to make it sound more appealing. T Sasse said a lot of the times it just families wanting to do everything they can and when they are done they usually pass within a few days. K Craig said that a lot is done via social media and with the passing of toby Keith recently he had posted a video about hospice care before his passing so maybe posting a short blurb of it or possibly having families make videos about personal experiences.

Jenna discussed the Patient satisfaction award they received and J Schaal asked if this was the first time they have received this award Jenna states that it is the second. K Hayes asked how often it was rewarded Jenna states yearly. Jenna states that Sue Denning is no longer employed and at this time no plans to replace her.

Motion to Approve QAPI report for Home Health and Hospice

K Hayes asked for a motion to accept the QAPI report as required by the state of IL. J. Aderman carried the motion, J Schaal seconded the motion. All were in favor: none opposed.

Public Health Report

Allison presented reported that there is going to be updates to the states surveillance system for communicable diseases starting in March and in full swing by end of summer. Alisson states that Aubrey is now PRN due to the Covid Grant ending but she has filled in a few times as needed. Allison states that she has received a new IVAC grant for 5k to go towards supplies and

time. Flu vaccine numbers are down and they have adjusted the number of vaccines for next year. She states he has applied for a small grant to help with vaccine hesitancy that is geared toward pediatrics.

Discussed foot care clinic is still going strong and is full discussed handing out fit tests and they need to do more to hit goal

Allison states she is going to schools and daycares doing hearing screenings. She was recently at Mulberry Grove and is waiting to hear back from some preschools. And that she will be going back this year to Ramsey and Brownstown schools for tobacco education. That she will be finishing up in Brownstown soon and then going to Ramsey.

Financial Report

Kiley Depew presented reports and states that right now they are showing a 11 month surplus that grants are paying and that the SIPHA grant helped with that. She asked for questions J Schaal asked how that compared to previous year but that slide was not in reports she states she can email it to him.

Environmental Health Report

Jody Smith slides were missing from presentation but that she could give the report that environmental health has been slow since it has been winter. Program review from 2023 results came in and all requirements were met she states it was due in 2023 but was for previous year. Food permits are being processed and 1/3 are already back. Tanning and body art received one new permit for permeant make up and they are set up and running. Still looking for new pottable water well driller in the area.

Maternal and Child Health Report

Heather Jackson was not present to give report so K Craig gave report. She states all numbers for WIC and Family Case management look good they had a review there was only 2 findings and have a corrective action plan. Staff changes are that Karri Patterson left and Tori Padberg was hired to replace her and she is working on required training. Camryn Murphy has been hired full time to work as BFPC ad WIC clerical. Nicole Robbins has been hired to start training as a HFI home visitor to replace Robin Wells who is retiring in April.

HFI case load number are good and Doula case load is running normal as well.

Motion to Approve Staff Report

K Hayes asked for a motion to approve staff reports. T Sasse carried the motion, J Schaal seconded the motion. All were in favor: none opposed.

Motion to Move to Closed Session-Personnel-5 ILCS 120/2(c)(1)

K Hayes asked for a motion to move to closed session.at 6:13 J Schaal carried motion. M Philbrick seconded motion. All were approved: none opposed.

Motion to Move to Open Session N/A

At 6:41 K Hayes asked for a motion to reconvene into open session. M. Philbrick carried the motion, Julie Aderman seconded the motion. All were in favor: none opposed.

Discussion and Possible Action to be Taken Upon Personnel Issues Discussed During Closed Session: K Hayes reported on discussion of closed sessions that the board members were apprised on the situation, it was discussed and addressed. J. Aderman carried motion and J. Gordon seconded. All in favor, none opposed.

Motion to Adjourn the Meeting

At 6:43p.m K Hayes asked for a motion to adjourn from open session. J. Schaal carried the motion, Julie Aderman seconded the motion. All were in favor: none opposed.

Next Meeting

Next meeting will be held on May 21st 2024 at Fayette County Health Department Classroom at 5:30 p.m.

R Howard – FCHD Staff