



Fayette County Board of Health

Meeting Minutes

November 21, 2023 at 5:30

Members Present

Joe Wills
Kelli Blank via Phone
Julie Gordon
Julie Aderman
Matt Philbrock
Katie Hayes via phone
Glenn Skow via phone

Members Absent

Tammy Sasse
Pam Parish
Joe Schaal

Staff Present

Kendra Craig- Administrator
Jenna Townsend- Director of Homecare
Allison Satterthwaite- Director of Public Health
Jodi Smith- Director of Environmental Health
Heather Jackson- Director of Maternal & Child Health
Rikki Howard, HFI
Kelly Miller-HFI
Robin Wells- HFI
Katlynn Ennen- Doula
Michelle Knapp- Doula
Bailie Chambers-Doula

J. Wills called the meeting to order at 5:35 p.m. Roll was called and a quorum was confirmed to be present.

Minutes of February 21, 2023

J. Wills asked for a motion to accept the minutes as submitted. M.Philbrick carried the motion, J. Aderman seconded the motion. All were in favor: none opposed.

Those Wishing to Address the Board

None

Old Business: None.

New Business: Kendra Craig stated that like she had mentioned at the previous meeting a different department from the Health Department will be attending the meeting so the board gets a chance to meet the staff. This meeting was HFI/Doula turn to attend the Staff made introductions present were: Kelly Miller, Robin Wells, Katlyn Ennen, Michelle Knapp, Bailie Chambers, and Rikki Howard. Julie Gordon was introduced as new board member replacing Jenny Waggoner.

Staff Reports

Administrative Report

K. Craig was happy to announce that HH/Hospice had their survey and that HH and Hospice surveyors were there at the same time. They had 0 findings for HH and only 1 finding for hospice which is down from the previous survey. Kendra said it just shows how much Jenna has done since taking over and that she is very proud of the work they have done.

September 18th was National Housekeepers day and Marsha Hipsher was recognized. September 26th was Environmental Health Day and Jodi Smith and Danielle Willms were recognized

Employee of the month: September was Casey Wilson from HH/Hospice, October was Susan Timmons from WIC, and November was Bailie Chambers BFPC.

Kendra mentioned that GATA update and that we are finally off the no pay list and that we will see some delays due to being on that list for a little over a month. J Wills added that the county had messed up and that Kendra and Kiley were a big part of getting it pushed through and fixed. He explained that in previous years the county accountant had just done the report for them, which is illegal, and the new one would not. The current clerk didn't pick it up and go with it and it wasn't done on time. He said in the future the county plans on relying heavily on Kiley to make sure it is filled out correctly and done on time so we don't have this situation again.

Kendra said the county has approved our portion of the budget for the year J wills said they have gotten the budget approved. Kendra states they have the holiday schedule approved as well and that this year Election Day was added to the holidays.

Kendra states there are 2 employees out on FMLA and one has since resigned and that she was a home visitor and that Bailie Chambers has moved into her position and a new BFPC has been hired.

AAIM is updating handbook and that IDPH added some guidelines that will need to be added to the handbook, she said they should have it done by the end of the year.

Home Care Report Jenna Townsend gave report and states that they experienced 12 fall 8 with injury, 4 without. Most common reason was lack of caregiver assistance and not using proper assistive devices. Intervention is to ensure caregivers are present and available during admission and throughout home health episode and ensure patient has appropriate assistive devices. There were 6 verified infections all were urinary infections. Intervention is to educate caregivers on proper Foley catheter care and educate patients on taking urinary medications as prescribed.

Re-hospitalizations total was 16, which is up from previous report. Most common included wound infection, PE, Angioedema, respiratory failure, uncontrolled pain, weakness, Covid-19, UTI, injury from falls, COPD, A-fib, and CHF.

Seeing more Covid-19 in last few months in patients and hospital had come to educate on chronic care.

Hospice experienced 4 falls, 3 with injury, 1 without. Most common reason, not asking for assistance or not being available. Interventions to discuss use of alarms with facility to decrease unassisted ambulating. Hospice had 1 infections. Spiritual care had 4 surveys returned all reported the right amount of spiritual care.

Jenna mentioned there was a glitch in billing with a box that needed to be checked it was worked out and everything will show caught up in October. She added that fy2024 will be evened out with the change of 80/20 labor J wills asked if they were affected by the delay of payments Jenna explained not much most of theirs is insurance payments. J Gordon asked if deficit in data was a delay of payments Jenna explained that it is not getting patients soon enough and that they are keeping them long before they pass. It due to not getting referrals soon enough. J wills asked if we are losing them to the hospital she said the numbers are the same we just not getting them in time she said it just a matter of educating to get the referrals earlier. Jenna mentioned that our HH and Hospice has a 100% approval rating and that makes it the highest in the area that is based off surveys and services provided. Wills asked if there any questions there were none.

Motion to Approve QAPI report for Home Health and Hospice

J. Wills asked for a motion to accept the QAPI report as required by the state of IL. J. Aderman carried the motion, M. Philbrick seconded the motion. All were in favor: none opposed.

Public Health Report Allison presented reported that there has been a decrease in testing. She states most people are utilizing the at home tests that are available. She states they are seeing a decrease in people getting the vaccines for Covid and flu as well she said they are hearing a lot of people have concerns that the flu may contain Covid. Some communicable diseases some came from pumpkin patches out of the area that came from under cooked meat and sick animals. The most interesting case was and out of state person with acute flaccid myelitis and they will be in contact with that states for follow up.

Discussed foot care clinic and that they opened it to 2 day s and it is working well and they are able to get caught up in July. Immunizations were increased due to back to school.

Allison states she is going to schools and daycares doing hearing screenings. She was recently at Brownstown. And that she will be going back this year to Ramsey and Brownstown schools for tobacco education and still trying to get in with a few others. Covid grant ends 12/31/2023, vaccines in stock for 6 month and older not as many younger kids receiving them. Home test still available to hand out. J Wills asked if they are still putting out the numbers by cases by county state wide Allison states only reporting death or hospital or congregate settings.

Financial Report: Kiley Depew was not present so K Craig presented and stated that budget still looking ok and that 2 grants were not signed until the no pay had been lifted and have since been executed and that we are back on line now. That income and expense break down is around normal and that spending in second quarter was not much do to the stop payment. K Craig states she is not a big budget person but would answer any questions they have, J. Wills asked if anyone had any questions and there were none.

Environmental Health Report: Jody Smith presented stated they have been getting food permits done and renewed and food inspections there are a few less and most are mobile units. States there are 2 applications out for body art one has finished this month and one who still has not

returned paper work. There were 2 tanning and potentially 5 body art permits in the county. Fewer than normal potable water permits.

West Nile is season is now over and that 47 were tested and 6 positive which is the most they have had in a season. State wide there was a 20% positivity rate which is high the highest being 25%. They had 115 positive cases in state and 6 reported deaths

Jodi discussed they did 2 tick drags at Ramsey State Park they got 0 on day 1 and 5 on 2nd day. And will look forward to finding out what types and what they can carry. J Wills asked if any questions there were none.

Maternal and Child Health Report: Heather Jackson presented states WIC had site review there were 10 findings some were duplicated and they have a corrective action plan in place. And it has been approved. Case load is up from a year ago. Every appointment is now in person for visits with exception of secondary education those can be called in. money is coming in from ASQs being billed. There is a steady case load of 80 health works kids in DCFS cases n the county. J Wills asked if the 80 are the same kids, Heather states 7 closed off but by the end of the month 7 new had come on.

New breast feeding peer counselor was hired, Cameron Murphy is our new BFPC and she stated last week

HFI received clarification on case load and that 12 is our minimum not maximum and that they are currently signing up new families she states most of the FSS have carried a larger than 12 load anyway.

Doula has a staff member out on FMLA and she has since resigned Bailie Chambers was hired as new doula and started in that role yesterday. Site review was completed and it went well nothing back from them yet.

Motion to Approve Staff Report

J. Wills asked for a motion to approve staff reports. J. Aderman carried the motion, M. Philbrick seconded the motion. All were in favor: none opposed.

Motion to Move to Closed Session-Personnel-5 ILCS 120/2(c)(1)

J Wills asked for a motion to move to closed session.at 6:18 M. Philbrick carried motion J. Aderman seconded motion All were approved: none opposed.

Motion to Move to Open Session N/A

At 6:41_J. Wills asked for a motion to reconvene into open session. M. Philbrick carried the motion, Julie Aderman seconded the motion. All were in favor: none opposed.

Discussion and Possible Action to be Taken Upon Personnel Issues Discussed During Closed Session: all approved on plan discussed and agreed on motion to approve raises J. Aderman carried motion and J. Gordon seconded All in favor, none opposed

Motion to Adjourn the Meeting

At 6:43p.m J. Wills asked for a motion to adjourn from open session. M Philbrick carried the motion, Julie Aderman seconded the motion. All were in favor: none opposed.

Next Meeting

Next meeting will be held on February 20, 2024 at Fayette County Health Department Classroom at 5:30 p.m.

R Howard – FCHD Staff