Questions:

Contact: Amber Daulbaugh
Phone: 618-283-1152
Mobile: 618-335-9510
Email: vandaliaed@vandaliaillinois.com

Contact: Jessica Hampton
Phone: 618-283-2728
Mobile: 618-367-0609
Email: tourism@vandaliaillinois.com

Application & Payment:

Applications available at City Hall, 431 W Gallatin or for download at Vandalia, Illinois, Farmers' Market Facebook page.

Please mail application and make payment to:
City of Vandalia, Illinois
C/O Vandalia, Illinois Farmer's Market
431 West Gallatin Street
Vandalia, Illinois 62471

Sponsored by:

The City of Vandalia, Illinois
Vandalia Tourism Commission

- June 13
- June 20
- July 11
- August 8
- September 12
- October 10
- 8 am – 1 pm
2020 General Information

**Dates:** June 13 & 20, July 11, August 8, September 12 and October 10, 2020.

**Time:** 8:00am - 1:00pm (Set-up begins at 7:00am); early teardown is not allowed.

**Location:** 4th Street (asphalt road) in front of Charters Patio, between Gallatin Street & The Copper Penny

**Booth Location:** Booth spaces will be assigned on a first-come, first-served basis. Awnings and/or canopies are required for food and sun protection. The food code requires it when selling outdoors.

**Seasonal Booth Rate for 10x10 Space:**
Weekly Rate is $10.00
Season is $50.00

**Facilities:** Vendor must provide their own tents, awning, canopies, chairs and means of display. No electricity or water will be provided. Restrooms are located near Vandalia Statehouse.

**Maintenance:** Vendors are responsible for clean-up of their own area during and after each event. All tents must be weighted down on asphalt road.

**Signage:** We encourage vendors to display signage to advertise their organization, business or name and location and include pricing of products.

**Parking:** Vendors will be allowed to unload vehicles from 7:00am-7:30am and then required to park their vehicles on Gallatin Street or other nearby City parking lots.

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**General Guidelines**

- No wholesaler vendors re-selling food items will be allowed. This is a “made and/or grown by seller only” market.
- Vendors must complete, sign and date the application and release and submit payment with all required permits/certifications 2 weeks prior to weekly participation or by May 15, 2020 for seasonal participation.
- Event is rain or shine; rain or inclement weather will not be considered grounds for refunding any fees. Vendors should make every effort to determine weather conditions before choosing to set-up.
- The collection of Illinois State Sales Tax is the responsibility of the vendor. For more information call the Illinois Tax Office at (800)732-8866.
- Contact Jodi Smith at Fayette County Health Department for Cottage Food Industry Registration and/or any food related questions at 618-283-1044 or via email: jcyr@fayettehealthdept.org
- We reserve the right to refuse any vendor who does not follow Market guidelines and have the right to terminate the participation of any season-long vendor who does not comply with Market guidelines.

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**Please complete:**

**What do you plan to sell:**
- Fresh Fruits and Vegetables
- Plants
- Honey -Do you pack or sell less than 500 gallons per year (_ ) yes ( _ ) no
- Farm Raised Meat -Must bear an IDOA or USDA inspection legend and other required labeling (product description, ingredients) on every package
- -Must be held at a temperature of 41° or below for the entire event
- Eggs -Please attach copy of egg license issued by the IDOA
- -Must be held at a temperature of 41° or below for the entire event
- Dairy Products -All items must be produced in a licensed dairy plant. Please attach copy of licensure.
- -Must be held at a temperature of 41° or below for the entire event
- Cottage Food / Home Baked Items -Please attach copy of Cottage Food registration from the Fayette County Health Department
- Other (please list)

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**Checklist:**

- Sign application and release.
- Include your check or money order made payable to the City of Vandalia, Illinois, C/O Vandalia, Illinois Farmers’ Market.
- Include copies of permits and certifications from the State of Illinois and/or the Fayette County Health Department (if applicable).